

Regular Monthly Meeting
Caledonia Town Board
December 10, 2015
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, December 10, 2015 at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilman	Mark Rothrock
	Councilman	Tim Anderson
	Councilwoman	Pamela Rychlicki
	Councilman	Todd Bickford
	Town Clerk	Laurie Sattora

OTHERS: Mark Schroeder Highway Superintendent, Carol Nusbickel, President of Caledonia Library Board.

RESOLUTION 142– 2015

NOVEMBER 12, 2015 MINUTES

On motion of Councilwoman Rychlicki, seconded by Councilman Bickford the following resolution was

ADOPTED- Aye- Pangrazio, Bickford, Rychlicki, Rothrock, Anderson Absent –0 Nay-0

RESOLVED, that the minutes of the November 12, 2015 Meeting, be approved with corrections.

OPEN FORUM

CAROL NUSBICKEL – CALEDONIA LIBRARY

Carol Nusbickel President of the Caledonia Library Board addressed the Town Board on its addition plans. With the Town being the largest donor in keeping the Library solvent, the Library Board felt it was important to keep the Town informed on what they are considering. Carol Nusbickel and a Library Board member met with the owners of the old post office building on North Street and instead of doing an addition to the current Library they are considering renting with an option to purchase the old post office building within 5 years. Carol Nusbickel stated that the Library Board is only in the talking stages and has made no decision yet on whether they should move the Library out of its current building. The current building that they are in is a beautiful building on the Historic Registry, but it has many obstacles and shortcomings even with an addition and improvements. The next step in the Building Renovation process will cost between \$40,000- \$45,000 to get the Engineering and Architectural plans drawn up and the early estimate for the building addition is costs projected around \$400,000.00. The old post office building has been recently renovated with new handicap accessible bathrooms, a small kitchen space, all new heating and cooling and with it being an open space they can configure it as to what would be best suited for the library. If the Library did move into the new space and eventually did purchase the building, then they would have to sell the current building. Carol stated that with the building having Landmark Designation they believe that it would be a very attractive building for someone to purchase and easy to sell.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following with the Board:

- Holiday Party
- Certificates of Election for the Elected Officials from the Board of Elections
- The Company 3 to Clean has submitted its resignation for cleaning the Town Building due to health reasons, and Chris Binnert will take over the cleaning of the building.
- Livingston County Teen Recognition nominations are due by December 23rd.
- The building at One Technology Place was up for Auction for back taxes at the County this evening and Supervisor Pangrazio stated that Vern Fleming was the successful bidder and because of his successful bid, 55 jobs were saved at the company that is in the space.

DEPARTMENTS/COMMITTEES

ATTORNEY – PETER SKIVINGTON

Peter Skivington was unable to attend tonight’s meeting, but Supervisor Pangrazio stated that per a conversation with Attorney Skivington the Iroquois Road property owner’s dispute has now caused the E-911 Tower Project to be stalled.

HIGHWAY – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on the work that the Highway Department has completed.

- McIntyre Road – Jp Schepp from Chatfield Engineering is working on a survey for the drainage easement. Attorney Skivington will have to draft a easement agreement for a 30 ft ROW through Mr. Weese’s yard.
- School Project – Highway Superintendent Mark Schroeder met with School Superintendent Bob Molisani and reviewed some proposed changes on the project. Due to the costs Superintendent Molisani stated that the proposed project may be split up over a couple of years.
- The Highway Department will be finishing up work for the County for the rest of this year.
- The Highway Department will be working on the recycle building and enclosing it in.

TOWN CLERK-LAURIE SATTORA

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of November 2015.

TOWN CLERK’S REPORT NOVEMBER 2015

Total Local Shares Remitted to Town Supervisor	\$ 2,165.26
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 36.00
Amount paid to: NYS Department of Environmental Conservation – ACH(Electronically)	\$ 2,178.74
Total State, County & Local Revenues for November 2015:	\$ 4,380.00

RESOLUTION 143-2015

ACCEPT NOVEMBER 2015 TOWN CLERK’S MONTHLY REPORT

On motion of Councilman Rothrock seconded by Councilman Anderson the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0

RESOLVED, that the November 2015 Town Clerk’s monthly report be approved as presented.

OLD BUSINESS

2016 MEETING SCHEDULE- The 2016 Town Board Meeting Schedule for 2016 will be :

- January 4, 2015 at 5:00 P.M.
- January 14, 2016
- February 11, 2016
- March 10, 2016
- April 14, 2016
- May 12, 2016
- June 9, 2016
- July 14, 2016
- August 11, 2016
- September 8, 2016
- October 20, 2016
- November 10, 2016
- December 8, 2016
- December 29, 2016

All meetings will be held at the Caledonia Town Hall, 3109 Main Street, Caledonia, New York at 7:00 P.M. except on January 4th the Organizational Meeting that will be held at 5:00 P.M., and on December 29, 2016 the Year-end Meeting that will be held at 4:00 P.M..

NEW BUSINESS

RESOLUTION 144 - 2015

ORGANIZATIONAL MEETING – JANUARY 4, 2016 at 5:00 P.M.

On motion of Councilman Bickford, seconded by Councilman Anderson the following resolution was

ADOPTED- Aye- Pangrazio, Bickford, Rothrock, Rychlicki, Anderson Nay-0 Absent- 0

RESOLVED, that the Organizational Meeting of the Town of Caledonia be held on January 4th, 2016 at 5:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, New York 14423.

2016 RULES AND REGULATIONS

The Board had a discussion about changes to the Rules and Regulations for the Highway and Non-Highway Employees for the Town of Caledonia. Upon review by the Board, they will be adopted at our first regular Board meeting in January.

RESOLUTION 145 -2015

AUTHORIZATION TO SIGN EMERGENCY POLICE AGREEMENT FOR 2016

On motion of Councilman Bickford, seconded by Councilman Rothrock, the following resolution was

ADOPTED Aye- Pangrazio, Anderson, Bickford, Rothrock, Rychlicki Nay- 0 Absent - 0

RESOLVED, that Supervisor Pangrazio is authorized to sign the 2016 Emergency Police Agreement from the Village of Caledonia’s Police Department.

RESOLUTION 146– 2015

KENNETH ESTES - PLANNING BOARD

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki, the following resolution is

ADOPTED – Aye- Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0

RESOLVED, that the due to health reasons, the Town Board accepts the retirement of Kenneth Estes from the Planning Board.

**KENNETH ESTES
TOWN OF CALEDONIA
PLANNING BOARD
RETIREMENT RESOLUTION**

WHEREAS, the Caledonia Town Board acknowledges the retirement of Kenneth Estes, Member of the Planning Board for the Town of Caledonia, and

WHEREAS, the Town Board appreciates this outstanding citizen and public servant in Kenneth Estes, and

WHEREAS, Ken who served the Town of Caledonia for 46 years, has served his community with thoughtfulness and conscientious devotion of which his family, friends and townspeople can well be proud, and

WHEREAS, to record our esteem for Ken, we, the members of the Town Board of the Town of Caledonia do hereby say

THANK YOU for your devoted work for many years as a member of the Planning Board.

RESOLUTION 147 – 2015

JAMES WHEELER - ZONING BOARD OF APPEALS

On motion of Councilman Anderson, seconded by Councilman Bickford, the following resolution was

ADOPTED- Aye- Pangrazio, Bickford, Rothrock, Rychlicki, Anderson Nay-0 Absent- 0

RESOLVED, that James Wheeler be re-appointed to the Zoning Board of Appeals with term ending December 31, 2020.

RESOLUTION 148– 2015

BUDGET ADJUSTMENTS

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki, the following resolution is

ADOPTED – Aye- Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budgetary

Adjustments to the following accounts:

FROM: DB4960 Emergency Disaster Assistance (\$25,000.00)

TO: DB5110.40 (General Repairs Contractual) – For Road repairs

FROM: DB5130.410 Machinery Contractual – Fuel Only – (\$679.91)

TO: DB5130.400 Machinery Contractual

Supervisor Pangrazio reminded the Board about the **DECEMBER 29, 2015 -END OF YEAR BOARD MEETING AT 4:00 P.M.**

CAPITAL IMPROVEMENT PLAN

Supervisor Pangrazio and the Board discussed the progress on the Capital Improvement Plan for the Town and Highway Buildings. The New York State Comptroller’s Office has recommended that the Town needs to have this as part of our policies and procedures.

RESOLUTION 149– 2015

RENEWAL OF INTER-MUNICIPAL AGREEMENT WITH LIVINGSTON COUNTY FOR MACHINERY, TOOLS, EQUIPMENT & SERVICE SHARING

On motion of Councilman Bickford, seconded by Councilman Rothrock the following resolution was

ADOPTED- Aye- Pangrazio, Anderson, Rychlicki, Bickford, Rothrock Nay-0 Absent – 0

RESOLVED, that Supervisor Pangrazio is authorized to sign the Contract Extension for the Intermunicipal Agreement with Livingston County for the use of County owned machinery, tools equipment and service sharing.

2015 RECAP

Supervisor Pangrazio reviewed the Town’s past year’s performance and expenditures with the Town Board and the tough budgetary challenges that the Town has faced in 2015. The General Fund is still struggling because of the uncontrollable costs and decrease in revenues, but all departments worked very hard to keep expenses down and the Town still has no debt. Supervisor Pangrazio commended on how Mark Schroeder and the Highway Department did a great job over this past year and what excellent shape our roads are in. Supervisor Pangrazio gave high praises to Meg Donegan for the great job she is doing as the Bookkeeper and as Supervisor Secretary since Gretchen Hartford retired, and to Laurie Sattora our Town Clerk, and all the Town Employees and Board Members for being so fiscally responsible and the excellent job they have done this year.

RESOLUTION 150– 2015

HEATING WORK AT HIGHWAY GARAGE

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki, the following resolution is

ADOPTED – Aye- Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0

RESOLVED, that Pipitone Enterprises, LLC is approved to install a new forced air system at the Town of Caledonia Highway Garage for the cost of \$7200.00.

RESOLUTION 151- 2015

LOCAL TRANSPORTATION FUNDING

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki, the following resolution is ADOPTED – Aye- Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0

RESOLVED, that the Town of Caledonia calls upon the Governor and the State Legislature to make additional state funding and resources available at levels that accurately reflect the critical needs of local roads and bridges; and increase CHIPS funding in the 2016-17 state budget; and **BE IT FURTHER**

RESOLVED, that the Town of Caledonia calls upon the Governor and members of the State Legislature to fully fund and submit a new NYSDOT five-year transportation capital plan; and **BE IT FURTHER**

RESOLVED, that the Town of Caledonia calls upon the Governor and members of the State Legislature to recognize the equality of roads, bridges and transit by restoring funding equality between the MTA and NYSDOT five-year programs and by voting on the plans simultaneously.

RESOLVED, that the Town of Caledonia Town Board hereby direct that certified copies of this resolution be forwarded to Governor Andrew Cuomo, Senator Catherine Young, Senator Patrick Gallivan, Assemblyman William Nojay and Assemblyman Michael Kearns.

REVIEW OF SUPERVISORS REPORT

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances.

RESOLUTION 152 -2015

PAYMENT OF BILLS

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Bickford, Anderson, Rychlicki Nay- 0 Absent- 0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 316 – 332, 334 - 345	\$ 16,876.53
GENERAL FUND B - Voucher # 333	\$ 4.29
HIGHWAY FUND DB – Voucher #'s 166-182	\$ 21,477.07
GRAND TOTAL	\$ 190,357.89

On motion to adjourn by Councilman Anderson seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,
Laurie Sattora
Town Clerk