

Regular Monthly Meeting  
Caledonia Town Board  
August 11, 2016

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held August 11, 2016, 6:30 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting or order and led in the Pledge of Allegiance.

**PRESENT:**

Supervisor	Daniel Pangrazio
Councilman	Mark Rothrock
Councilwoman	Pamela Rychlicki
Councilman	Todd Bickford
Councilman	Tim Anderson
Town Clerk	Laurie Sattora

**ABSENT:** None

**OTHERS:** Mark Schroeder Highway Superintendent, Peter Skivington Attorney, Tom Perkins Code Enforcement Officer, Eileen LaFave-Bickford Historian, Glenn Thornton, Thornton Engineering, and Richard Ash Livingston Associates.

**RESOLUTION 99-2016**

**JULY 14, 2016 MINUTES**

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was ADOPTED -Aye- Pangrazio, Rychlicki, Bickford, Rothrock, Anderson Nay-0 Absent – 0  
RESOLVED, that the minutes of July 14, 2016 be approved as presented.

**RESOLUTION 100-2016**

**JULY 14, PUBLIC HEARING MINUTES**

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki the following resolution was ADOPTED -Aye- Pangrazio, Rychlicki, Bickford, Rothrock, Anderson Nay-0 Absent – 0  
RESOLVED, that the minutes of the July 14, 2016 public hearing be approved as presented.

**RESOLUTION 101-2016**

**MOVE AGENDA ITEMS**

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki the following resolution was ADOPTED -Aye- Pangrazio, Rychlicki, Bickford, Rothrock, Anderson Nay-0 Absent – 0  
RESOLVED, that the Board change the order of the items on the agenda.

**ANNOUNCEMENTS/COMMUNICATIONS**

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- Letter from Livingston County Development congratulating Mr. Johnson and Mr. Begert for receiving funding through the Sign and Façade Program for 3136 Main Street and 3130 Main Street.
- Notice of Application Withdrawn and Public Hearing cancellation for August 11<sup>th</sup> for HLD Properties for the Automobile Salvage Facility.
- Livingston County Planning Board Agenda
- Copy received of the from the Caledonia Fire District the Annual Fire District Audit
- NYMIR's 2015 Annual Report
- Primary Election voting will be at the Town Hall for Districts 1 & 2, and District 3 at the school on September 13<sup>th</sup> Noon – 9:00 P.M.

## **DEPARTMENTS/COMMITTEES**

### **EILEEN LAFAVE-BICKFORD -HISTORIAN**

Town Historian Eileen LaFave-Bickford submitted pictures to the Board of the Caledonia Rural Cemetery. The cemetery has recently been surveyed and the town is considering installing a fence along the property line. The pictures that the Historian submitted to the Board showed that a Village resident has several items on the property that belongs to the cemetery. The Board and Attorney Skivington discussed the recent survey, contacting the Village resident about removal of their property on cemetery grounds and installation of the fence.

### **CODE ENFORCEMENT OFFICER-TOM PERKINS**

Code Enforcement Officer Tom Perkins updated the Board on building permits and some future classes he will be attending.

### **COUNCILWOMAN PAM RYCHLICKI – JULY PLANNING BOARD MEETING**

Councilwoman Rychlicki reported on the July Planning Board Meeting. Kent Auctions appeared before the Board to inform them of the upcoming Auction of over 2500 acres of land on West River Road.

### **BUILDING AND GROUNDS – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio reported that the gravel has been put down out back behind the Town Hall and the survey has been completed. The Board discussed getting quotes on having a fence installed at the cemetery and also out behind the Town Hall. Once the fence is complete employees will be able to park out behind the building.

## **OPEN FORUM**

### **LIVINGSTON ASSOCIATES-2<sup>ND</sup> DRIVEWAY ACCESS EASEMENT ON 8 RIVER ROAD**

Richard Ash of Livingston Associates and Glenn Thornton of Thornton Engineering gave a presentation to the Board about the 2<sup>nd</sup> driveway access easement that they are requesting to access Livingston Associates Planned Development. Livingston Associates petitioned the Town Board on July 12, 2016 for approval of the second access driveway easement. Mr. Thornton stated that the Livingston Associates Planned Development has been in existence since 1994 and is the base of operations for many construction companies operating under the Livingston Associates umbrella. The property have offices for over 100 staff, storage buildings for equipment and supplies, parking for construction equipment and employee vehicles, and also a maintenance shop for its fleet. The property has also been extensively mined for over 100 years providing stone and sand aggregates for many local projects.

### **Sight Distance and Unsafe Speed on River Road**

Mr. Ash stated that there is insufficient sight distance to the south when leaving the property and this along with the traffic speed has caused many accidents over the years. The existing driveway is the sole means of ingress and egress to the property. A combination of the 55mph speed limit, the curve on River Road at the top of the hill presents many challenges for drivers attempting to leave the property.

### **Neighbor Concerns**

Livingston Associates stated that they have spoken with several neighborhood property owners who are also concerned with the insufficient sight problems and excess speed causing difficulties when exiting from their driveways. Livingston Associates also addressed noise and visual mitigation measures. These measures will include the erection of a screening fence opposite the driveway, posting of signs to use low beam lights, and a sign that restricts the driveway use if approved.

Mr. Neale who resides at 87 River Road is in favor of moving the traffic flow further down the road.

Mr. Thornton stated that Livingston Associates has met with Gillian Conde who resides at 23 River Road and are planning on meeting with her again.

Mr. Thornton stated that they have been unable to meet with John Schmitt who resides at 58 River Road, but will continue trying to meet with him.

### **Proposed Use of the 2<sup>nd</sup> Northern Driveway**

The driveway would be designed and posted to be used by employees for small trucks and passenger car vehicles, and light delivery trucks such as Fed EX and UPS with no high traffic patterns in or out of the property. A portion

of the access driveway is to be located on property that Livingston Associates purchased at 8 River Road. All Tractor Trailer combinations, large construction vehicles and operational equipment will continue to utilize the existing southern driveway.

Livingston Associates has no intent to amend or add that parcel to the Planned Development.

Livingston County Highway Department issued a driveway permit in February 2015 and Livingston Associates appeared before the Planning Board in January 2016 about the driveway.

**Supervisor Pangrazio** asked Mr. Ash what is the current use of the property located behind the house at 8 River Road where the proposed drive way is to be constructed?

*Richard Ash stated that it is being farmed and at this time has no plans for development.*

**Councilman Rothrock** asked if the mine will be closing soon what will the mine reclamation plan consist of and if another driveway is approved will this have any effect on slowing traffic down with its close proximity to South Road?

*Richard Ash stated that the second driveway access is mainly a safety issue and not for traffic volume. At this time they have no plans for further development to the Planned Development and he is aware that any changes would have to come before the Planning Board. Mr. Ash also stated that the pit has been in existence for almost 100 years. The goal is to let workers exit safely from the property. Over 25 years ago they attempted to remove the curve and sight distance problems and redesign that portion of River Road but were unsuccessful in the process.*

Attorney Skivington has recommended that a Public Hearing be held on this proposal. This proposal also has to be sent to Livingston County Planning Department for comments and recommendations. The Board agreed to set the date of October 20, 2016 for a Public Hearing on the proposed driveway.

#### **RESOLUTION 102-2016**

#### **LIVINGSTON ASSOCIATES – DRIVEWAY ACCESS EASEMENT – 8 RIVER ROAD- PUBLIC HEARING-OCTOBER 20, 2016 7:30 P.M.**

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0

RESOLVED, that Livingston Associates is requesting to construct a second driveway to serve their business located on the west side of River Road within its Planned Development District. The proposed driveway will run 500 feet in length and approximately 30 feet wide routing through an adjacent parcel located at 8 River Road that is also owned by Livingston Associates that is zoned Agricultural Rural Residential. Because these two properties are zoned differently Attorney Skivington has recommended that a Public Hearing be held.

#### **HIGHWAY DEPARTMENT**

Highway Superintendent Schroeder updated the Board on the recent projects that the Highway Department has been working on and future projects for the month

- Working for Livingston County
- Helping the Town of York
- Installing sidewalks at the school
- Helping the Village with Jane Street and Philmore Avenue
- Paving at the School
- Pave NY money should be coming sometime in September
- Worked with JP Schepp from Chatfield Engineering on a Culvert and Bridge Grant

#### **TOWN CLERK-LAURIE SATTORA**

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of July 2016.

#### **TOWN CLERK'S REPORT JULY 2016**

Total Local Shares Remitted to Town Supervisor

**\$ 2,758.88**

Amount paid to: NYS Ag. & Markets Animal Population Control Fund	<b>\$ 68.00</b>
Amount paid to: NYS Department of Health for Marriage Licenses	<b>\$ 22.50</b>
Amount paid to: NYS Department of Environmental Conservation – ACH (Electronically)	<b>\$ 203.12</b>
<b>Total State, County &amp; Local Revenues for July 2016</b>	<b>\$ 3,052.50</b>

**RESOLUTION 103-2016**

**ACCEPT JULY 2016 TOWN CLERK’S MONTHLY REPORT**

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford      Nay-0      Absent – 0  
RESOLVED, that the July 2016 Town Clerk’s monthly report was approved as presented.

**OLD BUSINESS**

**CALEDONIA RURAL CEMETERY - FENCE**

Supervisor Pangrazio and the Board discussed the cemetery and for aesthetic purposes, it would be nice to put up a fence. Councilman Bickford agreed to get bids for having fencing installed as close to the boundary line as Village Code Permits.

**SALT BARN**

Supervisor Pangrazio and the Board discussed the Salt Barn cover replacement. Clearspan has a 20 year warranty on the cover and 50 year warranty on the frame and the company is located out of Connecticut. Hybrid Building Solutions has a fabric lifespan of 15 years and the company is located in Clarence Center New York. Ironhorse Structures is located out of Lancaster Massachusetts. The company is located out of Connecticut. Highway Superintendent Mark Schroeder received the following bids:

CLEARSPAN	\$18,449.26
HYBRID BUILDING SOLUTIONS-	\$16,085.00
IRON HORSE STRUCTURES -	\$21,350.00

**RESOLUTION 104- 2016**

**SALT BARN COVER REPLACEMENT – HYBRID BUILDING SOLUTIONS**

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson, Bickford, Rychlicki      Nay- 0      Absent-0

RESOLVED, that the Town Board authorizes Highway Superintendent Mark Schroeder to use Hybrid Building Solutions to purchase the Salt Barn Cover Replacement at a cost of \$16,085.00.

**NEW BUSINESS**

**TAX CAP PUBLIC HEARING REMINDER – SEPTEMBER 8, 2016 7:15 P.M.**

**CALEDONIA RURAL CEMETERY**

Supervisor Pangrazio received a phone call from Funeral Director Jeff Deragon. The former pastor of the Stone Church requested that he would like to be buried behind the church that he was the pastor at for over 20 years. Funeral Director Jeffrey Deragon agreed to take care of locating the spots and met with Historian Eileen Lafave Bickford to review the cemetery map and found 2 spots on the east side of the cemetery. Although no plots have been sold in the cemetery since the late 80’s, the Board agreed that since space was available it would be permissible to allow the former pastor to purchase the plots.

**RESOLUTION 105– 2016**

**CALEDONIA RURAL CEMETERY PLOT PURCHASE**

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson, Bickford, Rychlicki      Nay- 0      Absent-0

RESOLVED, that the Town of Caledonia allow the sale of two cemetery plots at the cost of \$475.00 per plot.

**RESOLUTION 106-2016**

**RENEWAL OF COUNTY SNOW AND ICE AGREEMENT WITH LIVINGSTON COUNTY**

On motion of Councilman Bickford seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson, Nay-0 Absent – 0

RESOLVED, that pursuant to Highway Law Section 135-a providing for snow and ice control on county roads within the Town, the Supervisor and the Town Highway Superintendent be and they are directed to execute a contract with the County Highway Superintendent of the County of Livingston for the Town to undertake and perform snow and ice control on County Roads located in the Town for the period beginning October 15, 2016 and ending October 14, 2017 at the rates therein provided.

**AGL ZONING CHANGE** – The application has been submitted to Livingston County for review and recommendations.

**COMPOST BUSINESS DISCUSSION –LT DISPOSAL**

Supervisor Pangrazio discussed with the Board that LT Disposal is considering starting a compost business and has a meeting with them later this month.

**BUDGET UPDATE**

Supervisor Pangrazio and the Board discussed the upcoming 2017 Budget.

**REVIEW OF SUPERVISORS REPORT**

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

**AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES**

The Board audited the Abstract of paid Vouchers and trial balances.

**RESOLUTION 107-2016**

**PAYMENT OF BILLS**

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson, Bickford, Rychlicki Nay- 0 Absent-0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 231 -238, 240- 251	\$ 5,915.02
B FUND – Voucher # 239	\$ 275.00
HIGHWAY FUND DB – Voucher #'s 101 - 116	\$ 13,917.37
GRAND TOTAL	\$ 20,107.39

On motion to adjourn by Councilman Rothrock seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,  
Laurie Sattora  
Town Clerk