

**Regular Monthly Meeting
Caledonia Town Board
February 8, 2018**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held February 8, 2018, 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting or order and led in the Pledge of Allegiance.

PRESENT:

Supervisor	Daniel Pangrazio
Councilman	Mark Rothrock
Councilwoman	Pamela Rychlicki
Councilman	Tim Anderson
Town Clerk	Laurie Sattora

ABSENT: Councilman Todd Bickford

OTHERS: Highway Superintendent Mark Schroeder, Attorney Peter Skivington

RESOLUTION 49-2018

APPROVAL OF JANUARY 11, 2018 MINUTES

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki the following resolution was
ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Anderson Absent –Bickford Nay-0
RESOLVED, the minutes of January 11, 2018 be approved as presented.

OPEN FORUM

No one present requested the floor to speak.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following communications with the Board:

- Letter received from the NYS Department of State on the 2017-18 Local Government Efficiency Grant program. Denial letter due to funding limitations.
- 2018 Local Roads Matter Flyer for the March 2018 Campaign for Local Road and Bridges Support.
- Livingston County Planning Board February 8, 2018 Agenda.
- Letter received from NYS DEC for the Clean Water Infrastructure Act of 2017 regarding entering the Inactive Solid Waste Site located at Daley Road. The DEC will contact Highway Superintendent Mark Schroeder or Town Clerk Laurie Sattora to schedule the site inspection.
- Reminder to submit letters for Teen Recognition.
- Association of Towns Training for 2018 will be held in New York City in February.

DEPARTMENTS/COMMUNICATIONS

ATTORNEY PETER SKIVINGTON

Attorney Skivington updated the Town Board on the items he is working on for the Town.

CODE ENFORCEMENT OFFICER-TOM PERKINS

Code Enforcement Officer Tom Perkins was not required to attend tonight's meeting.

PLANNING BOARD – COUNCILWOMAN PAM RYCHLICKI

Councilwoman Rychlicki gave the Board a report on the January 2018 Planning Board meeting.

HIGHWAY DEPARTMENT – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Town Board on the projects that the Highway Department has been working on over the past month.

- He and several other Highway Superintendents will be in Albany March 6-7th seeking funding for our roads and bridges.
- He is working with Chatfield Engineers on a grant for the culvert on Quarry Road.
- The 2014 Truck is listed in the on-line auction.
- The Highway Department has been very busy plowing snow and doing maintenance on the trucks.

TRAFFIC SAFETY – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on the last Traffic Safety meeting.

TOWN CLERK'S REPORT JANUARY 2018

Total Local Shares Remitted to Town Supervisor	\$ 3,843.88
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 69.00
Amount paid to: NYS Department of Health – Marriage Licenses	\$ 45.00
Amount paid to: NYS Dept. of Environmental Conservation – ACH(Electronically)	\$ 23.62
Total State, County & Local Revenues for January 2018:	\$ 3,981.50

RESOLUTION 50-2018

ACCEPT JANUARY 2018 TOWN CLERK'S MONTHLY REPORT

On motion of Councilman Rothrock seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Nay-0 Absent – Bickford

RESOLVED, that the January 2018 Town Clerk's monthly report is approved as presented.

OLD BUSINESS

2014 FORD PICKUP TRUCK

The Pickup truck is in the no-fee on-line auction. If the truck does not sell in the on-line auction, then Highway Superintendent Mark Schroeder will take it to the Palmyra Auction.

TOWN HALL-MCKAY PROPERTY TRANSFER

Attorney Skivington stated that the McKay property transfer deed search has been completed and the title will be transferred soon.

LT DISPOSAL HOST FEES

LT Disposal has been unable to pay host fees over the past couple of years. Mr. Loughry contacted Supervisor Pangrazio and stated that as of April 2018, they will now be able to start paying Host fees again along with repayment of the past due fees.

CIP UPDATE

Supervisor Pangrazio and the Board reviewed the most recent Capital Improvement Plan for the Town. The CIP plan is on file at the Town Hall.

For 2018 the top priority items are:

- Roof Replacement at the Town Hall.
- Interior Painting at the Town Hall.
- Overhead Door Replacement at Highway Barns.
- Replacement of the Seals on the Front Windows at the Town Hall.

GVEMS/CHS MOBILE INTEGRATED HEALTHCARE

Supervisor Pangrazio, Attorney Skivington and the Town Board discussed the Certificate of Need for Genesee Valley Emergency Medical Service (GVEMS). Genesee Valley Emergency Medical Service (GVEMS) is in the process of transferring its Certificate of Need to Chili Henrietta Scottsville (CHS) Mobile Integrated Healthcare sometime in the month of March. Currently Genesee Valley Emergency Medical Service (GVEMS) covers the Town and Village of Caledonia, Town of York, and the western half of the Town of Wheatland, known as the Mumford Fire District. Supervisor Pangrazio and the Board all agreed that the most important issue is that the residents in our Town and Village and surrounding areas that are currently serviced by Genesee Valley Emergency Medical Service (GVEMS) receive prompt medical attention if the need arises. Supervisor Pangrazio reviewed letters received via email and in person from Reg Allen Chief CEO of Chili Henrietta Scottsville (CHS), Michael Burnside, Chairman of the Mumford Fire District, and Town of Wheatland Supervisor Linda Dobson. The letter received from Reg Allen of Chili Henrietta Scottsville (CHS) was in regard to the service that Chili Henrietta Scottsville (CHS) will provide to our community, and the letters received from Michael Burnside and Supervisor Dobson were in support of CHS providing coverage for our community. Upon lengthy discussion and review of the information received, the Board agreed that Supervisor Pangrazio contact Reg Allen, Chief CEO of Chili Henrietta Scottsville (CHS) Mobile Integrated Healthcare and let him know that the Board's main priority is for the medical needs of our community and that the Board is in support of giving Chili Henrietta Scottsville (CHS) Mobile Integrated Healthcare the opportunity to provide Emergency Medical Services to the Town of Caledonia once the merger takes place. Reg Allen and Supervisor Pangrazio came to an agreement that if at any time the Town is not satisfied with the performance of Chili Henrietta Scottsville(CHS) Mobile Integrated Healthcare in meeting the medical needs of our community, the Town may pursue other Emergency Medical Services for the Town.

MCINTYRE ROAD DRAINAGE EASEMENT PROJECT

In 2016, the Town Board and Highway Department were working on a project in conjunction with Chatfield Engineering to ease drainage issues on McIntyre Road. The project was put on hold until all landowners who owned the surrounding properties involved agreed to the best way to proceed with the drainage project. Supervisor Pangrazio stated that he has been contacted by one of the landowners to see if the Town can once again look at this project.

NEW BUSINESS

RESOLUTION 51-2018

AUTHORIZATION TO SPEND HIGHWAY FUNDS FOR 2018

On motion of Councilman Rothrock seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki Nay-0 Absent – Bickford

RESOLVED, that pursuant to the provisions of Section 284 of the Highway Law, the Highway Superintendent and Town Board agrees that moneys levied and collected for the repair and improvement of highways and received from the state for the repair and improvement of highways, shall be expended for 2018. The sum of \$228,422.00 may be expended for general repairs upon 44.43 miles of Town Highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

INTERNET PROVIDERS

Supervisor Pangrazio and the Board discussed the recent problems that the Town Hall has been having with Frontier Communications its current internet provider. The internet continuously cuts out and does not handle the needs of the office. Most municipalities are now switching to fiber internet due to its reliability and speed. Supervisor Pangrazio received pricing from Frontier Communications and Spectrum on the monthly costs involved. Frontier's monthly costs would be \$373.57 with Fiber. Spectrum's monthly cost would be \$364.99 with fiber.

RESOLUTION 52-2018

SPECTRUM AS INTERNET PROVIDER

On motion of Councilwoman Rychlicki seconded by Councilman Rothrock the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Anderson Absent –Bickford Nay-0

RESOLVED, that Supervisor Pangrazio is authorized to contract with Spectrum Business for Internet and phone service.

PHONE SYSTEM DISCUSSION

Supervisor Pangrazio and the Board discussed the recent problems that the Town Hall has been having with its current Mitel phone system. The problems intensified after the Town Hall phone system had been struck by lightning last September. At the present time, the phone system has not been able to record messages and inter transferring of calls works sporadically. Supervisor Pangrazio has received numerous complaints from residents who have tried to leave messages for the Town Clerk, Code Enforcement Officer and the Assessor when the office is closed.

RESOLUTION 53-2018

RELCOMM SERVICES FOR UPGRADE TO PHONE SYSTEM

On motion of Councilman Rothrock seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Anderson Absent –Bickford Nay-0

RESOLVED, that Supervisor Pangrazio is authorized to sign the purchase agreement with RelComm Services for a new phone system. The Town will receive 7 new telephones for the Town and Highway Department. RelComm’s emergency response time is two hours and non-emergency response time is eight business hours.

REVIEW OF SUPERVISORS REPORT

All Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances.

RESOLUTION 54-2018

PAYMENT OF BILLS

On motion of Councilman Anderson seconded by Councilman Rothrock the following resolution was ADOPTED – Aye – Pangrazio, Anderson, Rychlicki, Rothrock Nay-0 Absent –Bickford

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 34-37,40,41,43,44,46-55,60,61,63,65-76	\$ 87,519.12
B FUND – Voucher #'s 38,39,42, 45,56,57,58,59,62,64	\$ 8,154.50
HIGHWAY FUND DB – Voucher #'s 10-28	\$ 46,109.99
FIRE DEPARTMENT – SF FUND	\$ 311,759.00
GRAND TOTALS	\$ 453,542.61

On motion to adjourn by Councilman Rothrock seconded by Councilman Anderson and carried by all, the board meeting was adjourned.

Respectfully Submitted,
Laurie Sattora
Town Clerk