

Regular Monthly Meeting  
Caledonia Town Board  
October 9, 2014  
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, October 9, 2014 at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<b><u>PRESENT:</u></b>	Supervisor	Daniel Pangrazio
	Councilman	Mark Rothrock
	Councilman	Tim Anderson
	Councilwoman	Pamela Rychlicki
	Councilman	Todd Bickford
	Town Clerk	Laurie Sattora

**OTHERS:** Mark Schroeder Highway Superintendent.

**RESOLUTION 98 -2014**

**APPROVAL OF SEPTEMBER 11, 2014 MINUTES**

On motion of Councilman Rothrock seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent -0  
RESOLVED, that the minutes of September 11, 2014, be approved as presented.

**RESOLUTION 99- 2014**

**APPROVAL OF OCTOBER 1, 2014 MINUTES**

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent -0  
RESOLVED, that the minutes of October 1, 2014, be approved as presented.

**ANNOUNCEMENTS/COMMUNICATIONS**

Supervisor Pangrazio reviewed the following communications he received with the Board:

- E-mail from Annie Chwiecko Senator Gallivan’s Community representative on the 404 and 406 Mitigation Funding Program for Highway Departments and Highway Repairs.
- Caledonia Police Department Incident Report for September 2014.
- Letter from Caledonia Chief of Police Daniel Chapman stating that he has completed the 80-hour Arson class taught by the New York State Fire Academy.
- The New York State Property Tax Freeze Credit Fact Sheet from Assessor Tami Snyder.

**DEPARTMENTS/COMMITTEES**

**ATTORNEY – PETER SKIVINGTON**

Attorney Skivington was not required to attend.

**ZONING – TOM PERKINS**

Code Enforcement Officer was not required to attend.

**PLANNING BOARD – PAM RYCHLICKI**

No Planning Board meeting was held in September.

**BUILDING & GROUNDS**

Supervisor Pangrazio updated the Board on some work on the outside of the Town Hall building that needs to be completed prior to winter.

**HIGHWAY DEPARTMENT – MARK SCHROEDER**

Highway Superintendent Mark Schroeder updated the Board on the recent activities that the Highway Department has completed. Highway Superintendent Schroeder recently attended the Fall Conference and stated that it was very informative and is very appreciative that the Town Board budgets for his attendance at the conferences. The Highway Department will be attending a Snow Safety Seminar on October 21<sup>st</sup> sponsored by NYMIR. The Highway Department has completed the following jobs:

- The Highway Department has straightened road signs on a few roads.
- Installed 2 driveway pipes on Skelly Road.
- Mowing the roadsides.
- Worked for Livingston County Highway Department at Murray Hill.
- Installed driveway pipe on Neale Road.
- Changed the crossover pipe on Quarry Road.
- Cleaned ditches on River and McCorkindale Road.
- Installed driveway pipe and cleaned ditch on Wheatland Center Road for Livingston County.
- Cleared trees out of stream on Middle Road for Livingston County Highway Department.
- Helped other Towns stone and oil roads and hauled stone for them.
- Helped Village pave Grand Avenue & South Drive.

**TOWN CLERK**

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of September 2014.

**TOWN CLERK’S REPORT SEPTEMBER 2014**

Total Local Shares Remitted to Town Supervisor	<b>\$ 2,820.01</b>
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	<b>\$ 67.00</b>
Amount paid to: NYS Health Department for Marriage License	<b>\$ 67.50</b>
Amount paid to: NYS Department of Environmental Conservation – ACH(Electronically)	<b>\$ 9,023.49</b>
<b>Total State, County &amp; Local Revenues for September 2014:</b>	<b>\$ 11,978.00</b>

**RESOLUTION 100-2014**

**ACCEPT SEPTEMBER 2014 TOWN CLERK’S MONTHLY REPORT**

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford      Nay-0    Absent – 0  
RESOLVED, that the Town Clerk’s September 2014 monthly report be approved as presented.

**OLD BUSINESS**

No discussion. No report.

**BUDGET DISCUSSION**

The Town Board reviewed the Tentative Budget for 2015.

**RESOLUTION 101 -2014**

**ACCEPT 2015 TENTATIVE BUDGET AS PRELIMINARY BUDGET**

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki, the following resolution was ADOPTED- Aye- Pangrazio, Bickford, Rothrock, Rychlicki, Anderson      Nay-0    Absent- 0  
RESOLVED, that the Tentative Budget for 2015 be accepted as presented and become the Preliminary Budget for 2015.

**RESOLUTION 102-2014**

**PUBLIC HEARING FOR 2015 PRELIMINARY BUDGET**

On motion of Councilman Anderson seconded by Councilman Bickford the following resolution was

ADOPTED- Aye- Pangrazio, Bickford, Rothrock, Rychlicki, Anderson Nay-0 Absent- 0

WHEREAS, the Tentative Budget for 2015 has been prepared and presented to the Town Board,  
and

WHEREAS, the Town Board has reviewed such Tentative Budget and adopted it as the  
Preliminary Budget, therefore be it

RESOLVED, that the Town Board meet and review the Preliminary Budget for the year 2015 and  
hold a Public Hearing thereon at the Town Hall, 3109 Main Street, Caledonia, NY, at 7:15 P.M., on  
November 13, 2014, and that the Clerk shall give due notice of such public hearing in the manner as  
provided in Section 108 of Town Law.

**RESOLUTION 103-2014**

**BUDGETARY ADJUSTMENT**

On Motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent –0

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budgetary  
Adjustment.

<b>From: A1420.4</b>	<b>Attorney Contractual</b>	
<b>To: A6326.4</b>	<b>Other Economic Opportunity</b>	<b>\$866.00</b>

**RESOLUTION 104-2014**

**BUDGETARY ADJUSTMENT**

On Motion of Councilman Rothrock seconded by Councilman Anderson the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent –0

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budgetary  
Adjustment.

<b>From: A8810.4</b>	<b>Cemetery Contractual</b>	
<b>To: A6326.4</b>	<b>Other Economic Opportunity</b>	<b>\$900.00</b>

**RESOLUTION 105-2014**

**BUDGETARY ADJUSTMENT**

On Motion of Councilwoman Rychlicki seconded by Councilman Bickford the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent –0

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budgetary  
Adjustment.

<b>From: B8020.4</b>	<b>Planning Contractual</b>	
<b>To: B5020.4</b>	<b>Engineering for Transportation</b>	<b>\$744.00</b>

**REVIEW OF SUPERVISORS REPORT**

The Board Members have received via e-mail prior to the board meeting copies of the Monthly  
Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and  
expenditures and trial balances for September 2014. All Board Members present signed off on all the  
reports.

**AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES**

The Board audited the Abstract of Paid Vouchers and trial balances for September 2014.

**RESOLUTION 106-2014**

**PAYMENT OF BILLS**

On motion of Councilwoman Rychlicki, seconded by Councilman Rothrock the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford    Nay-0        Absent – 0

RESOLVED that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 265 – 273, 275- 282, 284-294	\$ 14,382.37
GENERAL FUND B – Voucher #'s 274,283	\$ 844.00
HIGHWAY FUND DB – Voucher #'s 130 - 137	\$ 3,108.60
GRAND TOTAL	\$ 18,334.97

On motion to adjourn by Councilman Rothrock, seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Laurie Sattora  
Town Clerk