

**Regular Monthly Meeting
Caledonia Town Board
January 11, 2018**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held January 11, 2018, 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting or order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilman	Mark Rothrock
	Councilwoman	Pamela Rychlicki
	Councilman	Tim Anderson
	Councilman	Todd Bickford
	Town Clerk	Laurie Sattora

OTHERS: Highway Superintendent Mark Schroeder, Code Enforcement Officer Tom Perkins, Several Students from Caledonia-Mumford's Participation in Government Class.

RESOLUTION 34-2018

APPROVAL OF DECEMBER 14, 2017 MINUTES

On motion of Councilman Bickford, seconded by Councilwoman Rychlicki the following resolution was
ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0
RESOLVED, the minutes of December 14, 2017 be approved as presented.

RESOLUTION 35-2018

APPROVAL OF DECEMBER 28, 2017 MINUTES

On motion of Councilwoman Rychlicki, seconded by Councilman Rothrock the following resolution was
ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0
RESOLVED, that the minutes of December 28, 2017 be approved as presented.

RESOLUTION 36-2018

APPROVAL OF JANUARY 2, 2018 MINUTES

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was
ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0
RESOLVED, that the minutes of January 2, 2018 be approved as presented.

OPEN FORUM

No one present requested the floor to speak.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following communications with the Board

- Seniorama will by May 5, 2018.
- Livingston County Town's Indebtedness Report for 2017. The Towns of Caledonia, Sparta, Portage, and Ossian are the only Towns in Livingston County that have no Town Bonded Indebtedness.
- Livingston County Planning Board Agenda.
- Letter from Livingston County Development congratulating Mr. Kabrovski for his properties located at 3156 and 3154 State Street in the Village of Caledonia for completing the New York Main Street Grant Program Project.
- Letter from Livingston County Development congratulating the Caledonia Library for completing the Livingston County Sign and Façade Improvement Program.
- Livingston County Teen Recognition nominations are due by February 9, 2018.

DEPARTMENTS/COMMUNICATIONS

ATTORNEY PETER SKIVINGTON

Attorney Skivington was not required to attend the Board Meeting but is finishing up the property transfer for behind the Town Hall.

CODE ENFORCEMENT OFFICER-TOM PERKINS

Code Enforcement Officer Tom Perkins will be attending the Code Enforcement Conference in Buffalo this month.

PLANNING BOARD – COUNCILWOMAN PAM RYCHLICKI

No report was not required as the Planning Board did not have a meeting in December.

BUILDING/GROUNDS – SUPERVISOR DANIEL PANGRAZIO

Supervisor Pangrazio reported that the Town Hall had heating problems over the weekend when we had bitter cold and heavy snow. The Intake pipe was plugged with snow causing the heat to shut off.

7:15 OPEN PUBLIC HEARING – LOCAL LAW No. 1 FOR 2018

Supervisor Pangrazio reviewed proposed Local Law No. 1 and gave a brief history on how Local Laws are passed to the students in attendance from Government class. Supervisor Pangrazio stated that Counties, Towns, and Villages pass Local Laws and Resolutions for legislative actions. School Boards only need to pass actions by majority vote of the School Board. This proposed Local Law will amend Local Law No. 2 from 2008 providing the Cold War Veterans Exemption. Supervisor Pangrazio explained that a Cold War Veteran is person who served in the United States Armed Services anytime during the **Cold War** era, which is defined as September 2, 1945 to December 26, 1991. The purpose of the Proposed Local Law is to provide tax exemptions to qualifying owners of qualifying real property for as long as they remain qualifying Cold War Veterans and /or qualifying owners, without regard to the ten- year limitation.

Town Clerk Laurie Sattora read the Legal Notice that was published in the Livingston County News and was also posted on the Town Website.

Supervisor Pangrazio asked if anyone present wished to speak on the proposed Local Law. No one present wished to speak on the proposed Local Law. Supervisor Pangrazio asked if any Board Member would like to speak on the proposed Local Law. No Board Members requested to speak at this time.

BUILDING/GROUNDS – CONTINUED

Ceiling tiles in the outer hall appeared to have stains on them. Upon checking the roof which had no leaks and was fine, it was decided that it may be old pipes in the ceiling that could be sweating causing the staining.

HIGHWAY DEPARTMENT – MARK SCHROEDER

Highway Superintendent Mark Schroeder reported to the Board on the projects that the Highway Department has been busy working on.

- No bids were received on the 2014 Ford Truck. Highway Superintendent Mark Schroeder suggested that the Board consider listing the truck in an on-line auction.
- The new truck will be in the next two weeks.
- Several residents from York came to the Town's transfer station this past Saturday as the York transfer station was closed.
- The shared services Grant application did not received approval. Funding was diminished prior to the application being received. Heather Grant Livingston County Grant Writer will be working with the Towns involved to help improve chances for receiving approval.
- The Highway Department has been working around the shop and on the trucks in between plowing.

TOWN CLERK'S REPORT DECEMBER 2017

Total Local Shares Remitted to Town Supervisor	\$ 1,657.43
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 44.00
Amount paid to: NYS Dept. of Environmental Conservation – ACH(Electronically)	\$ 75.57
Total State, County & Local Revenues for December 2017:	\$ 1,777.00

RESOLUTION 37-2018

ACCEPT DECEMBER 2017 TOWN CLERK'S MONTHLY REPORT

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0
RESOLVED, that the December 2017 Town Clerk's monthly report is approved as presented.

RESOLUTION 38-2018

ACCEPT 2017 TOWN CLERK'S YEARLY REPORT

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent –0 Nay-0
RESOLVED, that the 2017 Yearly Town Clerk's Report is approved as presented.

TOWN CLERK'S REPORT JANUARY 1, 2017 – DECEMBER 31, 2017

Total Local Shares Remitted to Town Supervisor	\$ 28,242.85
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 658.00
Amount paid to: NYS Dept. of Environmental Conservation – ACH(Electronically)	\$ 11,196.80
Amount paid to: State Comptroller for Games of Chance	\$ 15.00
Amount paid to: NYS Dept. of Health-Marriage Licenses	\$ 360.00
Total State, County & Local Revenues for December 2017:	\$ 40,472.65

OLD BUSINESS

2018 RULES AND REGULATIONS

Supervisor Pangrazio and the Board reviewed the Rules and Regulations for Highway and Non-Highway Employees for 2018.

GVEMS

Supervisor Pangrazio updated the Board that GVEMS is in the process of turning over its certificate of need to CHS. CHS is Chili, Henrietta, and Scottsville Ambulance service. Supervisor Pangrazio will contact GVEMS representative Jim Carrol and CHS representatives about GVEMS turning over its certificate of need to CHS and how this will directly impact the residents of the Town and Village of Caledonia.

2014 FORD TRUCK BIDS

Highway Superintendent Mark Schroeder updated the Board that no bids were received on the 2014 Ford Truck. The Board had a brief discussion what would be the best option for selling the truck. The Board agreed that it was a good idea to put the truck in the on-line auction. If the truck does not sell in the on-line auction, then the Board agreed to put the 2014 Ford Truck in the Palmyra auction.

RESOLUTION 39-2018

PARTICIPATION IN ON-LINE TRUCK AUCTION

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent –0 Nay-0
RESOLVED, that Highway Superintendent Mark Schroeder is authorized to participate in the on-line auction with a minimum bid of \$22,000.00.

7:45 P.M. CLOSE PUBLIC HEARING

Supervisor Pangrazio asked if anyone present would like to speak on the Proposed Local Law. No other Board Member or any one present had any other comments or questions so Supervisor Pangrazio closed the Public Hearing.

NEW BUSINESS

RESOLUTION 40-2018

ADOPTION OF LOCAL LAW No. 1 FOR 2018

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0

WHEREAS, at a meeting held on December 14, 2017 a proposed Local was introduced to amend Local Law No. 2 of 2008 to extend the Cold War Veterans Exemption from property taxes for Cold War Veterans. After holding a public hearing on January 11, 2018 as required by Town Law and having complied with the requirement of notice and publication to consider such Local Law, the Town Board of the Town of Caledonia did adopt such Local Law as Local Law No. 1 for 2018.

Section 1. Title of Local Law.

This Local Law shall be entitled "A Local Law to Amend Local Law NO. 2 of 2008 A Local Law Providing Cold War Veterans Exemption Pursuant to Section 458-b of the Real Property Tax Law."

Section 2: Purpose.

That Section 2 of Local Law No. 2 of the year 2008 is amended by adding a subparagraph as follows:

- a. Pursuant to subsection 2(c)(iii) of §458-b of the NYS Real Property Tax Law, the exemption authorized shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten-year limitation.

Section 3: Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgement or order shall be rendered.

Section 4: Effective Date.

This Local Law shall take effect immediately upon its filing with the Secretary of State and shall be applicable to all assessment rolls prepared pursuant to the first taxable status date occurring on or after the effective date of this local law.

RESOLUTION 40-2018

SIGN LEASE AGREEMENT WITH CALEDONIA RIFLE AND GUN CLUB

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0

RESOLVED, that Supervisor Pangrazio is authorized to sign the 2018 lease agreement. The annual rent is set at \$1,000.00 for the year.

RESOLUTION 41-2018

ADOPTION OF RULES AND REGULATIONS FOR NON-HIGHWAY EMPLOYEES

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was ADOPTED - Aye - Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent - 0

RESOLVED, that the Board has reviewed the 2018 Rules and Regulations for Non-Highway Employees and adopts them for 2018.

RESOLUTION 42-2018

ADOPTION OF RULES AND REGULATIONS FOR HIGHWAY EMPLOYEES

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0

RESOLVED, that the Board has reviewed the 2018 Rules and Regulations for Highway Employees and adopts them for 2018.

RESOLUTION 43-2018

2018 EMERGENCY POLICE AGREEMENT WITH VILLAGE OF CALEDONIA

On motion of Councilman Bickford seconded by Councilman Anderson the following resolution was ADOPTED - Aye - Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent - 0

RESOLVED, that the Board has reviewed the 2018 Emergency Police Agreement and authorizes Supervisor Pangrazio to sign the agreement.

RESOLUTION 44-2018

DECLARING 2014 HIGHWAY PICKUP TRUCK SURPLUS

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0

RESOLVED, that the 2014 Ford Pickup Truck be declared as surplus upon the arrival of the new truck from VanBortel.

TOWN HALL INTERNET AND PHONE SYSTEM ISSUES

Supervisor Pangrazio updated the Board on the Phone system and internet issues that have been on-going since the Town Hall was struck by lightning back in September. Supervisor Pangrazio has asked for proposals from Spectrum and Frontier and Rel Comm for phone systems and internet options.

RESOLUTION 45-2018

FUND BALANCE POLICY

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0

RESOLVED, that the Board has reviewed the Fund Balance Policy and adopts the current policy which is on file in the Town Office for 2018.

REVIEW OF SUPERVISORS REPORT

All Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor's Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances.

RESOLUTION 46-2018

FUND BALANCE TRANSFER TO BUILDINGS CAPITAL RESERVE-BUILDINGS

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was ADOPTED - Aye-Pangrazio Rychlicki, Rothrock, Bickford Nay - 0 Absent -Anderson

RESOLVED, that Supervisor Pangrazio is authorized to transfer **\$35,000** out of fund balance in the General Fund Account to the Capital Reserve-Building Fund.

RESOLUTION 47-2018
FUND BALANCE TRANSFER TO CAPITAL RESERVE-EQUIPMENT

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0

RESOLVED, that Supervisor Pangrazio is authorized to transfer **\$35,000** out of fund balance in the DB Highway Fund Account to the Capital Reserve-Equipment Fund.

RESOLUTION 48-2018
PAYMENT OF BILLS

On motion of Councilwoman Rychlicki, seconded by Councilman Rothrock, the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent -0 Nay-0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A - Voucher #'s 1-29, 31-33	\$ 11,953.76
B FUND - Voucher # 30	\$ 260.00
HIGHWAY FUND DB - Voucher #'s 1 - 9	\$ 12,400.82
GRAND TOTALS	\$ 24,614.58

On motion to adjourn by Councilman Bickford seconded by Councilman Anderson and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Laurie Sattora
Town Clerk