

Regular Monthly Meeting  
Caledonia Town Board  
July 14, 2016

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held July 14, 2016, 6:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting or order and led in the Pledge of Allegiance.

**PRESENT:**

Supervisor	Daniel Pangrazio
Councilman	Mark Rothrock
Councilwoman	Pamela Rychlicki
Councilman	Todd Bickford
Councilman	Tim Anderson
Town Clerk	Laurie Sattora

**ABSENT:** None

OTHERS: Mark Schroeder Highway Superintendent Tom Perkins, Code Enforcement Officer, resident Richard Thomas.

Supervisor Pangrazio asked Town Clerk Laurie Sattora to read the legal notice that was published in the Livingston County News.

**RESOLUTION 89-2016**

**APPROVAL OF JUNE 16, 2016 MINUTES**

On motion of Councilman Bickford, seconded by Councilman Rothrock the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Anderson, Bickford Absent-0 Nay-0  
RESOLVED, that the minutes of June 16, 2016 be approved as presented.

**OPEN FORUM**

No one requested the privilege of the floor.

**ANNOUNCEMENTS/COMMUNICATIONS**

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- A copy of the most recent Livingston County Planning Board Agenda.
- 2016 Tax Roll Release Of Bond Received from Amy Mann, Livingston County Treasurer.
- A letter from Charter Communications that Time Warner Cable has completed their merger with them.
- A copy of the Notice of the Tentative State Equalization Rate for the 2016 Assessment Roll from NYS Tax and Finance. The Equalization rate is now at 97%.
- Supervisor Pangrazio stated that he is still working on getting a Post Office facility back in Caledonia. Supervisor Pangrazio has been working closely with the new property owner of the former Post Office and also with Chris Katt of Congressman Collins office to convince the Postal Authority in Buffalo of the need by the Caledonia residents to have a Post Office facility back.

**DEPARTMENTS/COMMITTEES**

**PLANNING BOARD – PAM RYCHLICKI**

Councilwoman Rychlicki reported that no June Planning Board meeting was held.

**HIGHWAY DEPARTMENT**

Highway Superintendent Schroeder updated the Board on the recent projects that the Highway Department has been working on and future projects for the month.

- Highway Department has been working on the School Project.

- Helping the Village with Jane Street and Philmore Avenue.
- Helping the Town of York with road work.
- Highway Superintendent Schroeder discussed that he has noticed some paving issues with Ellicott Road. The sections of the road that have problems are going to be micro-milled and then stone and oiled to remove the humps.
- Highway Superintendent Mark Schroeder is going to look into applying for Grant money for the bridge repair needed on Quarry Road.

**TOWN CLERK-LAURIE SATTORA**

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of June 2016.

**TOWN CLERK’S REPORT JUNE 2016**

Total Local Shares Remitted to Town Supervisor	<b>\$ 2,338.38</b>
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	<b>\$ 54.00</b>
Amount paid to: NYS Department of Health for Marriage Licenses	<b>\$ 45.00</b>
Amount paid to: NYS Department of Environmental Conservation – ACH (Electronically)	<b>\$ 340.12</b>
Total State, County & Local Revenues for <b>June 2016</b>	<b>\$ 2,777.50</b>

**RESOLUTION 90-2016**

**ACCEPT JUNE 2016 TOWN CLERK’S MONTHLY REPORT**

On motion of Councilman Anderson seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford      Nay-0    Absent – 0  
 RESOLVED, that the June 2016 Town Clerk’s monthly report was approved as presented.

**OLD BUSINESS**

**2017 BUDGET PROJECTIONS AND TAX CAP**

Supervisor Pangrazio and the Board discussed the Property Tax Cap and the projected increases in Health care alone. According to the numbers that Supervisor Pangrazio has received from Livingston County, the upcoming Tax Cap for the 2017 Budget is estimated to be at .03% or .06%. The preliminary numbers predict that Health Care alone is going up 12% and Supervisor Pangrazio has not heard about the NYS Retirement increases as of yet. These two budgetary line items alone compromise the Town's ability to stay within the cap for 2017 and still meet the taxpayer’s needs. If the Town was to stay within the Tax Cap, the Town would have no other choice but to reduce services and terminate employees, eliminate projects and necessary repairs to our infrastructure. Supervisor Pangrazio and the Board all agreed that to err on the side of caution and go over the cap.

**NEW BUSINESS**

**INTRODUCE LOCAL LAW No. 1 FOR 2016 - TAX CAP OVERRIDE**

Supervisor Pangrazio introduced proposed Local Law No. 1 for the year 2016. It is the intent of this Local Law to override the limit on the amount of real property taxes that may be levied by the Town of Caledonia, County of Livingston pursuant to General Municipal Law §3-c, and to allow the Town of Caledonia, County of Livingston to adopt a Town Budget for the fiscal year 2017 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

**RESOLUTION 91– 2016**

**AUGUST MEETING TIME CHANGE**

On motion of Councilman Rothrock, seconded by Councilman Anderson the following resolution was ADOPTED- Aye - Pangrazio, Anderson, Rychlicki, Rothrock, Bickford      Nay-0    Absent - 0  
 RESOLVED, that the August 11, 2016 Town Board Meeting time be changed from 7:00 P.M. to 6:30 P.M.

**RESOLUTION 92– 2016**

**PUBLIC HEARING FOR LOCAL LAW No. 1 FOR 2016**

On motion of Councilman Anderson, seconded by Councilman Rothrock, the following resolution was

ADOPTED – Aye-Pangrazio, Anderson, Rychlicki, Rothrock, Bickford   Nay – 0           Absent-0

RESOLVED, that the Town of Caledonia is considering proposed **LOCAL LAW No. 1 FOR 2016** to override the limit on the amount of real property taxes that may be levied by the Town of Caledonia, County of Livingston pursuant to General Municipal Law §3-c, and to allow the Town of Caledonia, County of Livingston to adopt a Town Budget for the fiscal year 2017 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c. The Town of Caledonia is concerned about uncertainties in the existing Tax Cap Law, including how **uncontrollable costs** and uncertain expenditures mandated by law and uncertain expenditures and revenues controlled by the County and State interact with the Tax Cap. The Town Board is obligated to prepare a responsible budget, which meets the Town’s mandated obligations and provides beneficial services, while minimizing the tax burden on the citizens of Caledonia.

THEREFORE, pursuant to statute the Town Board will hold a public hearing on said Local Law at 7:15 P.M. on Thursday, September 8, 2016 at the Caledonia Town Hall, 3109 Main Street, Caledonia, Livingston County New York, at which time and place all persons interested will be heard. A copy of the proposed Local Law is on file for public review at the Town Office of the Town of Caledonia during normal business hours.

**RESOLUTION 93– 2016**

**ANNUAL ROAD USE & REPAIR AGREEMENT**

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was

ADOPTED- Aye - Pangrazio, Anderson, Rychlicki, Rothrock, Bickford           Nay-0   Absent - 0

RESOLVED, that the TOWN OF CALEDONIA hereby has reviewed and ADOPTS the Road Use and Repair Agreement for the use and repair of Town Roads. This agreement shall be signed and approved by the Highway Superintendent, Town Supervisor, Town Attorney, and Developer. This agreement is on file with the Highway Superintendent and the Town Clerk.

**RESOLUTION 94-2016**

**ESTABLISHING A STANDARD WORKDAY AND REPORTING RESOLUTION FOR THE NEW YORK STATE RETIREMENT SYSTEM**

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was

ADOPTED Aye-Pangrazio, Rychlicki, Anderson, Rothrock, Bickford           Nay – 0           Absent –0

RESOLVED that the TOWN OF CALEDONIA hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

BE IT FURTHER RESOLVED, that the Clerk for the Town of Caledonia is directed to post a certified copy of this resolution for a minimum of thirty days. A certified copy of this resolution and an affidavit of posting shall be filed with the State Comptroller within **45 days of adoption.**

**THE OFFICIAL’S TERM EXPIRATION DATES ARE AS FOLLOWS:**

Title	Name	Social Security Number  (Last 4 digits)	Registration Number	Standard Work Day  (Hrs/day)	Term Begins/Ends	Participates in Employer’s Time Keeping System  (Y/N)	Days/Month  (based on Record of Activities)
<b>Elected Officials</b>							
Supervisor	Daniel Pangrazio	XXXX	XXXXXX	6	01/01/16-12/31/17	N	13.70
Town Clerk	Laurie Sattora	XXXX	XXXXXX	6	01/01/16-12/31/17	N	22.00
Town Justice	Mark Riggi	XXXX	XXXXXX	6	01/01/16-12/31/19	N	2.13
Town Justice	Kyle MacKay	XXXX	XXXXXX	6	01/01/14 – 12/31/17	N	1.34

<b>Appointed Officials</b>							
<b>Secretary to Supervisor</b>	<b>Margaret Donegan</b>	<b>XXXX</b>	<b>XXXXXX</b>	<b>6</b>	<b>01/01/16 – 12/31/16</b>	<b>N</b>	<b>12.32</b>
<b>Court Clerk</b>	<b>Julie Molisani</b>	<b>XXXX</b>	<b>XXXXXX</b>	<b>6</b>	<b>01/01/16-12/31/16</b>	<b>N</b>	<b>6.22</b>
<b>Highway Superintendent</b>	<b>Mark Schroeder</b>	<b>XXXX</b>	<b>XXXXXX</b>	<b>6</b>	<b>01/01/16-12/31/18</b>	<b>N</b>	<b>22.00</b>
<b>Assessor</b>	<b>Tami Snyder</b>	<b>XXXX</b>	<b>XXXXXX</b>	<b>6</b>	<b>10/01/13 – 09/30/19</b>	<b>N</b>	<b>14.0</b>
<b>Town Historian</b>	<b>Eileen LaFave-Bickford</b>	<b>XXXX</b>	<b>XXXXXX</b>	<b>6</b>	<b>01/01/16–12/31/16</b>	<b>N</b>	<b>3.61</b>

**AFFIDAVITS OF GOOD MORAL CHARACTER FOR GAMES OF CHANCE/RAFFLE LICENSE**

Every organization applying for a Games of Chance/Raffle License from the Town of Caledonia shall submit each year with the application an Affidavit of Good Moral Character signed by every Member-in-Charge and Assistants-to Members-in-Charge asserting that they have never been convicted of a crime. This Affidavit shall constitute a background check for the Games of Chance licensing purposes.

**RESOLUTION 95-2016**

**RAFFLE LICENSE – CALEDONIA FIRE DEPARTMENT**

On motion of Councilwoman Rychlicki, seconded by Councilman Anderson the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson, Bickford, Rychlicki Nay- 0 Absent-0

RESOLVED, that the Raffle License for the Caledonia Fire Department be approved.

**RESOLUTION 96-2016**

**CALEDONIA TRAILBLAZERS SNOWMOBILE CLUB**

On motion of Councilman Rothrock seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Anderson, Rychlicki, Rothrock, Bickford Nay-0 Absent – 0

RESOLVED, that the Supervisor be authorized to sign an agreement with the Caledonia Trail Blazers Snowmobile Club for the 2016-17 season for snowmobiling purposes.

**RESOLUTION 97-2016**

**BUDGETARY TRANSFERS**

On motion of Councilman Anderson seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Anderson, Rychlicki, Rothrock, Bickford Nay-0 Absent – 0

RESOLVED, that the Supervisor be authorized to make the following budgetary transfer of \$500.00 to cover the cost of recycling of electronics which the Town is now charged for from Regional Recycling and Recovery.

FROM: A5182.400 STREET LIGHTING – CONTRACTUAL \$500.00  
TO: A8189.400 RECYCLING - CONTRACTUAL

**REVIEW OF SUPERVISORS REPORT**

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

**AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES**

The Board audited the Abstract of paid Vouchers and trial balances.

**RESOLUTION 98-2016**

**PAYMENT OF BILLS**

On motion of Councilman Anderson, seconded by Councilman Bickford the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson, Bickford, Rychlicki Nay- 0 Absent-0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 210 – 228, 230	\$ 7,577.77
B FUND – Voucher # 229	\$ 100.00
HIGHWAY FUND DB – Voucher #'s 88- 100	\$ 90,208.43
GRAND TOTAL	\$ 97,886.20

On motion to adjourn by Councilman Rothrock seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,  
Laurie Sattora  
Town Clerk