

- Councilman Rothrock updated the Highway Department’s Fleet Replacement Strategy for the Board to review.
- The Tentative Budget meeting is scheduled for September 27th at 5:00 P.M.

DEPARTMENTS AND COMMITTEES

PETER SKIVINGTON – TOWN ATTORNEY

Attorney Skivington was not required to attend tonight’s meeting.

TOM PERKINS – CODE ENFORCEMENT OFFICER

Code Enforcement Officer Tom Perkins was not required to attend tonight’s meeting.

PAM RYCHLICKI – PLANNING BOARD

Councilwoman Rychlicki was unable to attend tonight’s meeting so no report will be given until September.

MARK SCHROEDER – HIGHWAY DEPARTMENT

Highway Superintendent Mark Schroeder was unable to attend tonight’s meeting so Supervisor Pangrazio reviewed with the Board the report submitted from Highway Superintendent Mark Schroeder on projects that the Highway Department has completed and is working on.

JOBS COMPLETED:

- Mowing of the road sides.
- Rear suspension of Truck # 3 was rebuilt.
- Helped the Town of York with wedging.
- Installed 180 ft. of 18” pipe on Skelly Road.
- Worked for Livingston County on Fowlerville Road in the Town of Avon change eight cross-over pipes.
- Changed two cross-over pipes on Skelly Road.
- Repair blacktop on driveways on Graney Road where pipes were installed.
- Topsoil on Stones Lane.

JOBS FOR AUGUST

- Equipment maintenance.
- Shoulders on McKenzie Road.
- Work for Livingston County.
- Check road signs and install new ones.
- Trim trees and brush around signs.
- Install driveway pipe on Graney Road.
- Work on realigning ditch on Graney Road by cutting trees and clearing brush.
- Cut dead ash trees on McIntyre Road near Cider Street.
- Mow road sides.

TOWN CLERK – LAURIE SATTORA

TOWN CLERK’S REPORT JULY 2018

Total Local Shares Remitted to Town Supervisor-	\$ 3,198.24
Amount paid to: NYS Ag. & Markets Animal Population Control	\$ 75.00
Amount paid to: NYS Dept. of Environmental Conservation – ACH(Electronically)	\$ 243.76
Amount paid to: NYS Department of Health – Marriage Licenses	\$ 90.00
Total State, County & Local Revenues for July 2018:	\$ 3,607.00

RESOLUTION 98-2018

ACCEPT JULY 2018 TOWN CLERK'S MONTHLY REPORT

On motion of Councilman Rothrock seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson Nay-0 Absent –Bickford, Rychlicki
RESOLVED, that the July 2018 Town Clerk's monthly report is approved as presented.

OLD BUSINESS

BUDGET

Supervisor Pangrazio is working on the 2019 budget and hopes to be able to stay under the cap.

NEW BUSINESS

RESOLUTION 99-2018

OCTOBER MEETING DATE CHANGE

On motion of Councilman Anderson, seconded by Councilman Rothrock the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson Absent –Bickford, Rychlicki Nay-0
RESOLVED, that the October meeting date be changed to October 11, 2018 at 7:00 P.M. instead of the scheduled date of October 18th.

RESOLUTION 100-2018

BUDGET TRANSFERS FOR BAS SOFTWARE

On motion of Councilman Rothrock seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson Nay-0 Absent –Bickford, Rychlicki
RESOLVED, that the Supervisor is authorized to make the following budgetary transfers to cover the cost of the Town Clerk BAS computer software upgrades.

FROM: A9060.800 Hospital and Medical Insurance	\$699.48
TO: A1410.400 Town Clerk Contractual	\$699.48

RESOLUTION 101-2018

APPROVAL FOR SUPERVISOR TO SIGN AGREEMENT WITH FORTE FOR CREDIT CARD READER

On motion of Councilman Anderson, seconded by Councilman Rothrock the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson Absent –Bickford, Rychlicki Nay-0
RESOLVED, that the Supervisor is authorized to sign the agreement with FORTE so that the Town Clerk and Tax Collector may now offer residents the option of using a credit card or debit card to pay at the Town Hall.

RESOLUTION 102-2018

APPROVAL FOR SUPERVISOR TO SIGN QUOTE FROM BAS FOR TAX COLLECTION SOFTWARE

On motion of Councilman Rothrock seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson Nay-0 Absent –Bickford, Rychlicki
RESOLVED, that the Supervisor is authorized to sign the quote from BAS for the purchase of the Tax Collection Software Program because the County web- based program is no longer viable. The purchase price for the software is being negotiated as it is possibly going to be funded as a Shared Service through Livingston County.

RESOLUTION 103-2018

APPROVAL FOR SUPERVISOR TO SIGN QUOTE FROM BAS FOR ON-LINE DOG LICENSE SOFTWARE UPGRADES

On motion of Councilman Anderson, seconded by Councilman Rothrock the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson Absent –Bickford, Rychlicki Nay-0
RESOLVED, that the Supervisor is authorized to sign the quote from BAS for the on-line dog licensing renewal software program.

PERMIT FEE SCHEDULE REVISION

Code Enforcement Officer Tom Perkins spoke with Supervisor Pangrazio and stated that currently the Town has no Commercial Solar Structure Fees. We contacted the Town’s Engineer to see what other Towns were charging for Commercial Solar Structures. He stated that Towns fees ranged from \$1.00 per KW to \$5.00 per KW with a minimum permit fee of \$250.00. The Board decided that a minimum of \$250.00 or \$2.00 per KW would be a fair permit fee.

RESOLUTION 104-2018
AMENDING 2018 PERMIT FEE SCHEDULE

On motion of Councilman Rothrock seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson Nay-0 Absent –Bickford, Rychlicki

RESOLVED, that the 2018 Permit Fee Schedule be amended to include Commercial Solar Structures with a permit fee of a minimum of \$250.00 or \$2.00 per KW.

REVIEW OF SUPERVISORS REPORT

All Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances.

RESOLUTION 105-2018
PAYMENT OF BILLS

On motion of Councilman Rothrock seconded by Councilman Anderson the following resolution was ADOPTED- Aye- Pangrazio, Anderson, Rothrock Nay- 0 Absent- Rychlicki, Bickford

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 257-263,265-277	\$ 6,537.12
GENERAL FUND B – Voucher # 264	\$ 43.01
HIGHWAY FUND DB – Voucher #'s 103-114	\$ 10,257.46
GRAND TOTALS	\$ 16,837.59

On motion to adjourn by Councilman Anderson seconded by Councilman Rothrock and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Laurie Sattora
Town Clerk

