

Town of Caledonia Planning Board

3109 Main St., Caledonia, NY 14423
(585) 538-4927

MEETING MINUTES

The Planning Board held a Public Meeting at 7:30PM Wednesday, May 24, 2017 in the Town Hall.

MEETING CALLED TO ORDER

7:30PM by Chairman Sturm

Board Members Present:

- Mark Callan
- C. Joan Crunden
- George Middleton
- Jenea Rychlicki
- Keith Stein
- Robert Sturm

Board Member Absent:

- Steven Sickles

Others Present:

- See attendance sheet

PLEDGE OF ALLEGIANCE

Chairman Sturm

APPROVAL OF MINUTES

Motion:

Ms. Crunden approves April 24, 2017 Planning Board Meeting Minutes

Seconded by: Mr. Middleton

Aye: Chairman Sturm, Mr. Callan, Ms. Rychlicki, Mr. Stein

Nay: None

Motion was carried

SITE PLAN REVIEW – OFFICE EXPANSION

Affordable Great Locations Inc.

Tax Map: 23.-1-12.2

4305 Caledonia Avon Road

Chairman Sturm welcomed Mr. Hurd to the meeting at 7:40PM when he arrived

- Mr. Hurd discussed AGL's request to have the current Site Plan Application (presented at last month's meeting) and conceptual plans for the office expansion be sent to the Livingston County Planning Board for review, specifically for setbacks

- Mr. Hurd went on to review the details discussed at the previous month's meeting regarding the project, but did not have a completed Site Plan
 - Building will be doubling in size, one story addition
 - Will be moving utilities, adding sidewalks, handicapped ramp, and removing large concrete pad
 - Office will be used for: Sales Division, Accounts Receivable/Payable, and employees
 - South property line currently goes through a structure, would like to have that amended
- The Planning Board explained in detail the process for Site Plan Review and that a complete Site Plan with engineer and architect plans would be required before we can forward it to Livingston County Planning Board for their review
- Planning Board advised Mr. Hurd to have AGL's engineer and architect attend the next meeting
- Mr. Hurd will contact Planning Board Clerk for Site Plan Review once the Site Plan is complete
- Barn/parking lot project: Mr. Hurd informed the Planning Board that AGL is completing the paperwork for combining the landlocked parcel and will submit to Tami Snyder to file with the county

ADJOURNMENT

Motion: Ms. Crunden motions to adjourn at 8:25PM

Seconded by: Ms. Rychlicki

Aye: Chairman Sturm, Mr. Callan, Mr. Middleton, Mr. Stein

Nay: None

Motion was carried

Minutes of this meeting were prepared by Katie Hillman, and constitute her understanding of the discussions. If you have any questions, comments, or corrections regarding these minutes, please contact the undersigned, in writing, immediately.

Respectfully submitted,

Katie Hillman
Planning Board Clerk
Town of Caledonia