

Regular Monthly Meeting
Caledonia Town Board
March 14, 2019

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held March 14, 2019 at 7:00 P.M. at the Town Hall, 3109 Main Street, Caledonia, NY 14423.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

PRESENT:

| | |
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| Supervisor | Daniel Pangrazio |
| Councilman | Mark Rothrock |
| Councilwoman | Pam Rychlicki |
| Councilman | Todd Bickford |

ABSENT:

| | |
|------------|----------------|
| Councilman | Tim Anderson |
| Town Clerk | Laurie Sattora |

OTHERS:

| | |
|--------------------------|----------------|
| Supervisor's Clerk | Seth Graham |
| Highway Superintendent | Mark Schroeder |
| Code Enforcement Officer | Tom Perkins |

ATTENDEES INCLUDED: Marguerite Wells

APPROVAL OF MINUTES

No minutes were approved at this meeting due to Town Clerk Laurie Sattora being absent due to the flu. Minutes for February and March will be approved at the April 11th meeting.

OPEN FORUM

No one requested to speak.

ANNOUNCEMENTS & COMMUNICATIONS

Supervisor Pangrazio reviewed the following communications with the Board:

- Email regarding the proposed solar project.
- Proposed Caledonia Library expansion plans.
- Spring Workshop for Regional Local Government.
- Letter of Livingston County Youth Bureau's 2019 Teen Recognition Award Recipients.
- Notice of Tentative Railroad Ceiling.
- Livingston County Planning Department Board Meeting Agenda.
- Letter regarding new traffic sign on Route 5.
- Letter regarding Wheatland Chamber of Commerce.
- Letter regarding Livingston County Water Supply.

DEPARTMENTS/COMMITTEES

PETER SKIVINGTON – TOWN ATTORNEY

Attorney Skivington was not required to attend tonight's meeting.

TOM PERKINS – CODE ENFORCEMENT OFFICER

Code Enforcement Officer Tom Perkins updated the Board on the Tractor Supply Project. The State DOT would like to see the tree removed near the parking lot. Code Officer is reviewing the building blueprints, sprinkler system, etc... Contractors are working with NYS DOT and are working on the egress for the project.

PLANNING BOARD – COUNCILMAN MARK ROTHROCK

Councilman Rothrock updated the Board on the February Planning Board meeting since Councilwoman Rychlicki was unable to attend.

- Jim Sickles Minor Subdivision was approved.
- Marguerite Wells gave a brief presentation on Article 10 process for the Horseshoe Solar Project and the upcoming open house.

MARGUERITE WELLS – HORSESHOE SOLAR

Marguerite Wells updated the Board on the upcoming Open House for the Horseshoe Solar Project to be held at Jones Hall on March 20, 2019.

BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board on the Town Hall boiler and the temperature regulation since Steve Sickles repaired the issues with freezing ventilation. The temperature in the building seems to be regulated.

HIGHWAY DEPARTMENT – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on projects that the Highway Department has been involved in.

- The Highway Department has been awarded for the school parking lot expansion job. Parking lot expansion will double the size of the school parking lot near the varsity baseball field and increase handicapped parking closer to the school.
- The Highway Department has been patching up pot holes around the town.
- Highway Department has been awarded the shared services equipment grant with the Town of Geneseo and the Town of York. The Shared Services equipment will include a Track Excavator, Drum Roller, 550 John Deere Bulldozer as well as a Bob Cat with a milling head. The total grant awarded was for \$301,578.00. The total equipment cost is \$413,690.03. The total of all three towns share is \$112,112.03. After reimbursement from the state each of the Towns final cost will be \$37,370.68.
- The utility body for their new truck which should arrive very soon.
- Stephanie Schroeder and Assemblywoman Marjorie Byrnes are working on a Cemetery Cleanup program for both Caledonia and Mumford and they are also looking to include MacKay Nature Park.
- Superintendent Schroeder traveled to Albany to request an increase in C.H.I.P.S. money.

TOWN CLERK

No Town Clerk's monthly report will be approved at this meeting due to Town Clerk Laurie Sattora being absent due to the flu. Monthly reports for February and March will be approved at the April 11th meeting.

OLD BUSINESS

2019 CIP PROJECTS

Supervisor Pangrazio updated the Board on the Capital Improvement Projects for the Town Hall for the upcoming year. The projects include:

- Replacing the glass in the lower windows at the Town Hall.
- Stone and Oil in the back-parking lot of the Town Hall.

SUPERVISOR'S CLERK

Supervisor Pangrazio updated the Board on the new appointment of Seth Graham. Supervisor Pangrazio is very impressed at how quickly Seth has learned and adapted to the new job. Seth will be attending Government Accounting school in mid-March.

ARTICLE 10

Supervisor Pangrazio spoke to the Board regarding the Open House held by Horseshoe Solar at Jones Hall in Caledonia on Wednesday, March 20, 2019 from 1-3pm and 5:30-7:30pm. The information for Horseshoe Solar is listed on the Town of Caledonia website. The Board discussed at what times they would be available to attend the open house.

OTHER

- Supervisor Pangrazio has been working with various town representatives on the Towns requirements under Article 10 for the Horseshoe Solar project that is proposed in the Town of Caledonia.
- Supervisor Pangrazio has been approached by a few other towns to share the Solar Local Law amendments that the Town is working on.
- Supervisor Pangrazio reemphasized that with the Article 10 process the State takes local decision making out of the Local Town, Planning and Zoning Boards hands.

NEW BUSINESS

NEW TRUCK

Highway Superintendent Mark Schroeder requested that the Town Board consider purchasing a 2017 Mack Granite truck for sale by the Town of Canadice for \$149,000. This purchase price includes a sander. A brand-new truck with a sander included would cost \$220,440. By purchasing this gently used truck, the Town will save \$71,444 by purchasing this used truck.

- This includes the remainder of the 84-month extended warranty through the end of 2023.
- Highway Superintendent Schroeder has requested that he would like to keep the 2006 Sterling truck they currently own as a spare.
- The Board agreed to send a purchase offer to the Town of Canadice once the Supervisor confirmed that the Town has adequate funding in Equipment Capital Reserve for the purchase.

RESOLUTION 59-2019

TOWN HALL WINDOW REPLACEMENT

On motion of **Councilwoman Rychlicki** seconded by **Councilman Bickford** the following resolution was ADOPTED – **AYE** – Pangrazio, Rothrock, Rychlicki, Bickford **NAY** – 0 **ABSENT** – Anderson

RESOLVED, that the town received window replacement proposals from Steele Contracting LLC for \$18,800.00 and from Rochester Colonial for \$11,892.00.

RESOLUTION 60-2019

PERMISSIVE REFERENDUM TOWN HALL WINDOW REPAIRS

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Caledonia in the County of Livingston, State of New York, at a regular meeting that was held on the 14th day of March 2019, duly adopted, subject to a permissive referendum, a resolution as follows:

WHEREAS, the Town Board of the Town of Caledonia has determined that it is necessary to fund repairs on the first-floor of the Town Hall of the twenty-seven windows due to the failure of the insulated glass due to age.

WHEREAS, in recognition of this need to replace the twenty-seven first-floor windows at the Town Hall funds for such purpose are in the TOWN OF CALEDONIA BUILDINGS Capital Reserve Fund; and,

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to expend funds from the Buildings Capital Reserve Account in the amount of **\$11,982.00** to complete the necessary repairs at the Town Hall for window replacement.

This resolution shall be subject to a permissive referendum, as permitted by law.

The motion to adopt the resolution was made by Councilwoman Rychlicki and seconded by Councilman Bickford and duly adopted by the following vote:

AYES: Supervisor Daniel Pangrazio
Councilman Mark Rothrock
Councilman Todd Bickford
Councilwoman Pamela Rychlicki

NAYS: 0

ABSENT: Councilman Tim Anderson

RESOLUTION 61-2019

PETER LENT OATKA CREEK WATERSHED COMMITTEE REPRESENTATIVE

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was ADOPTED – **AYE** – Pangrazio, Rothrock, Rychlicki, Bickford **NAY** – 0 **ABSENT** – Anderson

RESOLVED, that the Town Board shall re-appoint Peter Lent for two years with the term ending in March 2021 as the Oatka Watershed Committee Representative for the Town of Caledonia.

SHARED HIGHWAY SERVICES GRANT INCENTIVE

Supervisor Pangrazio and the Board reviewed the financial needs for the Shared Municipal Services Incentive Grant that was awarded. The total equipment cost for all the equipment is \$413,690.03 and the grant amount that was awarded was \$301,578.00 leaving a cost of **\$112,112.03** to be divided equally for the Town of Geneseo, Caledonia and York to share. Each Town upfront will spend \$137,896.68 and will receive \$100,526.00 for grant reimbursement.

RESOLUTION 62-2019

PERMISSIVE REFERENDUM FOR SHARED HIGHWAY SERVICES GRANT INCENTIVE

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Caledonia in the County of Livingston, State of New York, at a regular meeting that was held on the 14TH Day of March 2019, and duly adopted, subject to a permissive referendum, a resolution as follows:

WHEREAS, the Town Board of the Town of Caledonia has determined that it is in the best interest of the taxpayers to share resources in the undertaking of public works and other municipal improvement projects and services with the Towns of Geneseo and York.

WHEREAS, the Shared Municipal Services Incentive (SMSI) Grant application was awarded in the amount of **\$301,578.00**. The total equipment cost is **\$413,690.03** leaving a cost of **\$112,112.03** to be divided equally for all three towns to share. This grant will enable the Town of Caledonia and the neighboring Towns of Geneseo, and the Town of York to share equally in the purchase of the following equipment:

- Volvo ECR88D Excavator in the amount of \$103,321.19
- Volvo DD140C Asphalt Roller in the amount of \$154,325.00
- S650 T4 Bobcat Skid-Steer Loader in the amount of \$57,945.22
- John Deere 550K Crawler Dozer in the amount of \$98,098.62

WHEREAS, it is in the interest of the taxpayers of the Towns of Geneseo, Caledonia and York to share resources in the undertaking of public works and other municipal improvement projects and services, and the intent of the purchase is to allow for the sharing of the above-mentioned equipment (therein after referred to as "equipment") between the Towns of Geneseo, Caledonia and York.

WHEREAS, based on the total cost of **\$413,690.03** for the equipment to be purchased and shared, the grant money awarded is in the amount of **\$301,578.00**. The total of each Towns Share upfront is **\$112,112.03**. The final cost to each of the Towns of Geneseo, Caledonia and York after receiving reimbursement from the State would be **\$37,370.68** for equipment for road repair and rehabilitation projects within the Towns of Geneseo, Caledonia and York.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to expend from the **Equipment Capital Reserve Fund**, the funds necessary to pay for the Towns required financial commitment.

This resolution shall be subject to a permissive referendum, as permitted by law.

The motion to adopt the resolution was made by Councilman Rothrock, and seconded by Councilman Bickford and duly adopted by the following vote:

AYES: Supervisor Daniel Pangrazio
Councilman Mark Rothrock
Councilman Todd Bickford
Councilwoman Pamela Rychlicki

NAYS: 0

ABSENT: Councilman Tim Anderson

REVIEW OF SUPERVISOR'S REPORT

All Board Members have received via Email prior to the Board Meeting copies of the Monthly Supervisor's Report which includes up-to-date Trial Balances and Budget to Actual Revenues and Expenditures and Trial Balances. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and Trial Balances.

RESOLUTION 63-2019

PAYMENT OF BILLS

On motion of **Councilwoman Rychlicki** seconded by **Councilman Rothrock** the following resolution was ADOPTED – **AYE** – Pangrazio, Rothrock, Rychlicki, Bickford **NAY** – 0 **ABSENT** – Anderson

RESOLVED, that the bills be paid in the following amounts:

| | | |
|-------------------------------|---------------------------|-------------|
| General A Fund – Voucher #'s | 66-91, 93, 95-98, 100-105 | \$38,762.62 |
| General B Fund – Voucher #'s | 92, 94, 99 | \$1,147.21 |
| Highway DB Fund – Voucher #'s | 27-43 | \$12,477.27 |
| Grand Totals | | \$52,387.10 |

On motion to adjourn by Councilman Bickford seconded by Councilman Rothrock and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham
Supervisor's Clerk