**Regular Monthly Meeting**

**Caledonia Town Board**

**October 8, 2020**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held October 8, 2020 at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

**PRESENT:** Supervisor Daniel Pangrazio

Councilman Mark Rothrock

Councilman Todd Bickford

Town Clerk Laurie Sattora

**ABSENT:** Councilman Tim Anderson, Councilwoman Pam Rychlicki

**OTHERS:** Dwight Kanyuck Attorney, Mark Schroeder Highway Superintendent, Tom Perkins Code Enforcement Officer, Keith Stein, Russ Barber, Bill Middleton, Henry Zomerfeld.

**APPROVAL OF MINUTES**

**RESOLUTION 105-2020**

**SEPTEMBER 10, 2020 MINUTES**

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was

ADOPTED- Aye- Pangrazio, Rothrock, Bickford Nay- 0 Absent-Anderson, Rychlicki

RESOLVED, that the minutes of September 10, 2020 be approved as presented.

**RESOLUTION 106-2020**

**SEPTEMBER 28, 2020 MINUTES**

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was

ADOPTED- Aye- Pangrazio, Rothrock, Bickford Nay- 0 Absent-Anderson, Rychlicki

RESOLVED, that the minutes of September 28, 2020 be approved as presented.

**OPEN FORUM**

No one present requested to speak.

**ANNOUNCEMENTS/COMMUNICATIONS**

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

* NYS Comptroller’s Fiscal Stress report.
* Cornell Cooperative Extension Flyer on Livingston County Agriculture Statistics. In Livingston County 77% of open land is used to produce crops and we have 57,008 cattle and calves, and $111,978,000.00 in total sales of milk.
* Ruling on Horseshoe Solar Intervenor Funding Requests. The Town of Caledonia was awarded $80k and RUSH and the Town of Rush are splitting $100k.

**DEPARTMENTS/COMMITTEES**

**PETER SKIVINGTON/DWIGHT KANYUCK – TOWN ATTORNEY**

Attorney Peter Skivington was not able to attend so Attorney Dwight Kanyuck was present. Attorney Dwight Kanyuck updated the Board that Horseshoe’s Solar Application was rejected because of deficiencies in the application. Until that has been corrected, the application is deemed incomplete.

**SUPERVISOR PANGRAZIO – SOLAR CODE REVIEW**

Supervisor Pangrazio updated the Board that the Solar Code review team will be starting to meet again now that COVID restrictions have eased up a bit. Depending on Covid-19 restrictions, the team will hopefully be able to continue to meet on the Solar Code update.

**TOM PERKINS CODE ENFORCEMENT OFFICER – ZONING**

Code Enforcement Officer Tom Perkins updated the Board on the following items:

* Valley Sand & Gravel’s Solar Project will be running by the end of the month.
* A house to be built on Neale Road has been put on hold until next year due to the high cost and short supply of building materials due to COVID.
* Livingston 4 Solar is still working on its final punch list of open items.

**KEITH STEIN -PLANNING BOARD**

Councilwoman Pam Rychlicki was unable to attend tonight’s meeting so Planning Board Member Keith Stein attended tonight’s meeting, and he updated the Board on the September Planning Board meeting:

* The Planning Board reviewed a minor subdivision for a resident. The Planning Board had a few questions on the map that was submitted so they will be giving final approval at the October meeting.

**SUPERVISOR PANGRAZIO- BUILDING/GROUNDS**

Supervisor Pangrazio updated the Board that after the first of the year he will be looking at what repairs will need to be done on the outside of the building.

**MARK SCHROEDER HIGHWAY SUPERINTENDENT**

Highway Superintendent Mark Schroeder updated the Board on the following activities that the Highway Department has been working on for the month:

* The Town has finally received notice that they have received the funding for the Shared Service Grant that they had applied for in March of 2019. The bad news is that the Governor has withheld 20% of the funding. The Town was supposed to receive $100,526.00 and received $80,420.00.
* The Town also received $21,206.00 for PAVE NY and Extreme Winter Recovery Money. The Governor also withheld 20% of that funding also.
* The Highway Department has been busy working for the County on River Road.
* They have been continuing work on Sand Hill Road closing in the ditches for residents that have contacted the Highway Department and purchased the piping.
* The Highway Department has been helping the Town of York on Stewart Road.

Highway Superintendent Mark Schroeder would like the Board to review the current prices that the Town charges for Electronic recycling and what the town charges for tires due to increased costs incurred by the Town.

Electronic recycling costs have increased along with what is charged to the Town when they recycle the tires.

**LAURIE SATTORA – TOWN CLERK**

Town Clerk Laurie Sattora presented the Monthly Town Clerk’s Report to the Board for the month of September 2020.

**Town of Caledonia Town Clerk's Monthly Report September 01, 2020 - September 30, 2020**

Amount paid to: Town Supervisor -Local Shares Remitted $2,979.52

Amount paid to: NYS Ag. & Markets Animal Population Control Fund $42.00

Amount paid to: NYS Environmental Conservation $7,743.98

Amount paid to: State Health Dept. For Marriage Licenses $112.50

Total State, County & Local Revenues: $10,878.00

Total Non-Local Revenues: $7,898.48

**RESOLUTION 107-2020**

**ACCEPT TOWN CLERK’S MONTHLY REPORT**

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was

ADOPTED- Aye- Pangrazio, Rothrock, Bickford Nay- 0 Absent-Anderson, Rychlicki

RESOLVED, that the monthly Town Clerk’s Report be approved as presented.

**OLD BUSINESS**

**2021 BUDGET DISCUSSION**

Supervisor Pangrazio updated the Board that even though they passed the Local Law to override the Tax Cap as a precautionary measure for the 2021 Budget, they did not exceed the cap and stayed under. Supervisor Pangrazio stated that the Budget is a fiscally sound budget, and the Town has strong capital reserve accounts. Supervisor Pangrazio stated that he and the Board have strived to make sure that the Town has no debt.

**NEW BUSINESS**

**RESOLUTION 108-2020**

**ACCEPT TENTATIVE 2021 BUDGET AS PRELIMINARY BUDGET**

On motion of Councilman Rothrock seconded by Councilman Bickford the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Bickford Nay-0 Absent –Anderson, Rychlicki

RESOLVED, that the Tentative 2021 Budget be accepted as the 2021 Preliminary Budget.

**RESOLUTION 109-2020**

**PUBLIC HEARING FOR 2021 BUDGET-NOVEMBER 5, 2020 7:15 P.M.**

On motion of Councilman Rothrock seconded by Councilman Bickford the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Bickford Nay-0 Absent –Anderson, Rychlicki

WHEREAS, the Tentative Budget for 2021 has been prepared and presented to the Town Board, and

WHEREAS, the Town Board has reviewed such Tentative Budget and adopted it as the Preliminary Budget, therefore be it

RESOLVED, that the Town Board meet and review the Preliminary Budget for the year 2021 and hold a Public Hearing thereon at the Town Hall, 3109 Main Street, Caledonia, NY, at 7:15 P.M., on November 5, 2020 and that the Clerk shall give due notice of such public hearing in the manner as provided in Section 108 of Town Law.

**RESOLUTION 110-2020**

**BUDGET TRANSFER**

On motion of Councilman Rothrock seconded by Councilman Bickford the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Bickford Nay-0 Absent –Anderson, Rychlicki

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budget Transfer for insurance premiums.

Debit A2770 (Misc. Revenue) $10.00

Credit A1910.400 (Unallocated Ins.) $10.00

**RESOLUTION 111-2020**

**BUDGET TRANSFER**

On motion of Councilman Bickford seconded by Councilman Rothrock the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Bickford Nay-0 Absent –Anderson, Rychlicki

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budget Transfer for clerk training.

Debit A1320.400 (Auditor Contractual) $3000.00

Credit A1220.120 (Clerk Personal Serv) $3000.00

**RESOLUTION 112-2020**

**AUTHORIZATION TO SIGN INTERMUNICIPAL AGREEMENT EXTENSION WITH LIVINGSTON COUNTY FOR TOOLS, MACHINERY, EQUIPMENT AND SERVICE SHARING**

On motion of Councilman Rothrock seconded by Councilman Bickford the following resolution was

ADOPTED – Aye – Pangrazio, Rothrock, Bickford Nay-0 Absent –Anderson, Rychlicki

RESOLVED, that Supervisor Pangrazio is authorized to sign the Contract Extension for the Inter-Municipal Agreement with Livingston County for the use of County owned machinery, tools equipment and service sharing for an additional year effective January 1, 2021 with a termination date on December 31, 2021.

**REVIEW OF SUPERVISORS REPORT**

All Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

**AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES**

The Board audited the Abstract of paid Vouchers and trial balances.

**RESOLUTION 113-2020**

**PAYMENT OF BILLS**

On motion of Councilman Rothrock seconded by Councilman Bickford the following resolution was

ADOPTED- Aye- Pangrazio, Rothrock , Bickford Nay- 0 Absent-Anderson, Rychlicki

RESOLVED, that the bills be paid in the following amounts:

|  |  |
| --- | --- |
| GENERAL FUND A – Voucher #’s 266- 274, 276-282, 284-292 | $ 10,547.99 |
| GENERAL FUND B – Voucher # 275,283 | $ 310.83 |
| HIGHWAY FUND DB – Voucher #’s 108-117 | $ 17,418.24 |
| GRAND TOTALS | $ 28,277.06 |

Motion to adjourn was made by Councilman Bickford seconded by Councilman Rothrock and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Laurie Sattora

Town Clerk