Regular Monthly Meeting Caledonia Town Board March 11, 2021

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held March 11, 2021 at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

PRESENT: Supervisor Daniel Pangrazio

Councilman Mark Rothrock
Councilwoman Pam Rychlicki
Councilman Todd Bickford
Town Clerk Seth Graham

ATTORNEYS: Dwight Kanyuck

ABSENT: Councilman Tim Anderson

OTHERS: Highway Superintendent Mark Schroeder

ATTENDEES FROM SIGN IN SHEET: Bill Middleton

RESOLUTION 57-2021

FEBRUARY 11, 2021 MINUTES

On motion of <u>Councilman Bickford</u> seconded by <u>Councilman Rothrock</u> the following resolution was ADOPTED – Aye- Pangrazio, Rothrock, Rychlicki, Bickford Nay- 0 Absent- Anderson RESOLVED, that the minutes of February 11, 2021 be approved.

OPEN FORUM

No one requested to speak for open forum.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- The list of the Livingston County 2020 Teen Recognition Nominations. For 2021, seventy-six teens were nominated and six of those teens were from Caledonia.
- A list of the Average Selling Prices of Single-Family Homes from 2014 to 2020.
- Livingston County Bicentennial Commemorative Program information.
- > Information on a House Bill Federal Stimulus Funds for Livingston County and municipalities
- ➤ 2021 Workers Compensation Insurance Estimate
- Letter from Senator Pat Gallivan's Office opposing the 2022 Proposed Budget reducing Aid Incentive for Municipality (AIM) money.
- Livingston County 2021 State Legislative Agenda
- > Thank you card from the Anderson Family

DEPARTMENTS/COMMITTEES

ATTORNEY- DWIGHT KANYUCK

Attorney Dwight Kanyuck updated the Board on proposed changes to New York State Real Property Tax Law. Dwight explained the Governor has introduced a budget bill this year that will rid the Town's ability to assess real property used for renewable energy projects over 1 megawatt. Attorney Kanyuck further explained that the bill has been amended to now include a mandatory use of Tax and Finance appraisal model for discounted cash flow approach, which will affect a municipalities ability to negotiate a host agreement to better benefit the community. With this new proposed budget, this could be a way to cap PILOTs, since the PILOTs cannot exceed the taxes that would be due based on the full assessed value.

Supervisor Pangrazio had Town Clerk Seth Graham hand out two emails regarding this matter to the Board.

PLANNING BOARD – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki stated that the Planning Board Meeting was held on Wednesday, February 24, 2021. Pam updated the Board that there was a minor subdivision and a new pole barn on River Road.

BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO

Supervisor Pangrazio stated he had no updates on buildings/grounds at this time.

HIGHWAY SUPERINTENDENT – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on projects that the Highway Department has been involved in:

- The tires were worn out on the Town's old Army truck and the Town of Nunda had a good price on their same make/model truck, so they purchased it for less than the cost of a set of tires.
- Mark would like to declare surplus the old truck and try to sell it at auction to break even or profit.
- Councilman Rothrock asked if it would be better to keep the old truck and harvest it for parts.
- ➤ Highway Superintendent Mark Schroeder indicated that the truck would just sit there and it would be better to just scrap it.

RESOLUTION 58-2021

DECLARE SURPLUS 1984 DUMP TRUCK TO SEND TO AUCTION

On motion of <u>Councilman Bickford</u> seconded by <u>Councilwoman Rychlicki</u> the following resolution was ADOPTED – Aye- Pangrazio, Rothrock, Rychlicki, Bickford Nay- 0 Absent- Anderson RESOLVED, that the 1984 AM/GN Dump Truck be declared surplus.

SETH GRAHAM TOWN CLERK'S MONTHLY REPORT – FEBRUARY 2021

Account#	Account Description	Fee Description	Qty_	Local Share
A1255	Conservation	Conservation	4	8.32
	Geanealogy Search and Certification	Genealogy Search and Certification	n 5	110.00
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
	MISCELLANEOUS	Marriage Certificate	1	10.00
	MISCELLANEOUS CASH	Return Check Fee	1	20.00
			Sub-Total:	\$165.82
A1603	MISCELLANEOUS CASH	Death Certificates	12	120.00
			Sub-Total:	\$120.00
A2130	MISCELLANEOUS CASH	Landfill - \$10.00	108	1,080.00
			Sub-Total:	\$1,080.00
A2544	Dog Licensing	Female, Spayed	15	90.00
		Male, Neutered	15	90.00
		Male, Unneutered	5	60.00
	Late Fee	LateFee	1	5.00
			Sub-Total:	\$245.00
B2110	PLANNING/ZONING	Building Permits	1	25.00
			Sub-Total:	\$25.00
		Total Local Shar	es Remitted:	\$1,635.82
Amount paid to:	NYS Ag. & Markets Animal Population Co.	ntrol Fund		45.00
Amount paid to:	NYS Environmental Conservation			446.68
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
Total State, County & Local Revenues: \$2,150.00 Total Non-Local Revenues:				\$514.18

RESOLUTION 59-2021

CLERK'S REPORT

On motion of <u>Councilman Bickford</u> seconded by <u>Councilwoman Rychlicki</u> the following resolution was ADOPTED – Aye- Pangrazio, Rothrock, Rychlicki, Bickford Nay- 0 Absent- Anderson RESOLVED, that the Clerk's monthly report is approved as presented.

OTHER REPORTS – SETH GRAHAM

Town Clerk Seth Graham gave the Board a thank you letter from Morris & Donna Mummery McCorkindale Road thanking Laurie Sattora, Mark Schroeder, and the Town Board for helping get speed limit signs on the road.

OLD BUSINESS

<u>CEMETERY HEADSTONE WORKPLAN & SIGN UPDATE – COUNCILWOMAN RYCHLICKI</u>

Councilwoman Rychlicki updated the Board on the following regarding the cemetery:

- Two Cal-Mum students are interested in taking over the sign project with plans to print a new sign at the school.
- Scouts are interested in cemetery clean up.

The Board discussed possibly having the Scouts make a bench for the cemetery. Councilwoman Rychlicki will follow up with the students and Scout leaders and update the Board in the future.

2020 AUDIT – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki reported on the 2020 Audit of the Financial Records for the Town:

- Chief Fiscal Officer's Financial Records
- Supervisor Clerk Financial Records

All ledgers, cash sheets, monthly reports, checkbooks, and bank statements were thoroughly examined with no discrepancies to report. All bank accounts are reconciled and reviewed and signed by the Town Supervisor. All deposits were made in a timely manner and accurately recorded. All moneys collected were remitted to the appropriate parties. Copies of Councilwoman Rychlicki's reports are on file in the Town Office. Councilwoman Rychlicki used The Local Government Management Guide "Fiscal Oversight Responsibilities of the governing Board" Record Requirements for the Supervisor's Clerk/Chief Fiscal Officers, for the year ending December 31, 2020.

NEW BUSINESS

RESOLUTION 60-2021

AUTHORIZATION TO SIGN AND SUBMIT PAYMENT FOR 2021 DOWNTOWN PARTNERSHIP PROGRAM

On motion of Councilman Rothrock seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rothrock, Rychlicki, Bickford Nay- 0 Absent- Anderson

RESOLVED, that Supervisor Pangrazio is authorized to sign and submit payment for the 2019 Downtown Partnership Program in the amount of \$2000.00.

RESOLUTION 61-2021

2020 AUDIT OF CHIEF FISCAL OFFICER'S FINANCIAL RECORDS AND SUPERVISOR'S CLERK'S FINANCIAL RECORD

On motion of Councilman Rothrock seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye- Pangrazio, Rothrock, Rychlicki, Bickford Nay- 0 Absent- Anderson Abstain- Rychlicki RESOLVED, that the Town Board accepts Councilwoman Rychlicki's audit report of the books for the Town of Caledonia Chief Fiscal Officer's Records and the Supervisor's Clerk's Financial Records for the year 2020.

RESOLUTION 62-2021

TRANSFER – CAPITAL RESERVE BUILDINGS

On motion of <u>Councilman Rothrock</u> seconded by <u>Councilman Bickford</u> the following resolution was ADOPTED – Aye- Pangrazio, Rothrock, Rychlicki, Bickford Nay- 0 Absent- Anderson

RESOLVED, that Supervisor Pangrazio is authorized to make the following budgetary transfers:

FROM: A231 – Capital Reserve Building \$10,260.60 TO: A200 – General A Checking \$10,260.60

CONTINUATION OF OPERATIONS DURING A PUBLIC HEALTH EMERGENCY

Supervisor Pangrazio handed the Board copies of a draft copy of the Continuation of Operations During a Public Health Emergency Plan to review.

HIGHWAY SUPERINTENDENT MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board that the State could possibly reinstate 15% of the 20% CHIPS money they took away last year.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances.

RESOLUTION 63-2021

PAYMENT OF BILLS

On motion of <u>Councilman Rothrock</u> seconded by <u>Councilwoman Rychlicki</u> the following resolution was ADOPTED – Aye- Pangrazio, Rothrock, Rychlicki, Bickford Nay- 0 Absent- Anderson RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A	Voucher #'s 68-104	\$ 14,185.52
GENERAL FUND B	Voucher #'s 89, 90, 91	\$ 3,196.22
HIGHWAY FUND DB	Voucher #'s 30-48	\$ 51,257.04
GRAND TOTALS		\$ 68,638.78

On motion to adjourn by <u>Councilman Bickford</u> seconded by <u>Councilman Rothrock</u> and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Seth Graham Town Clerk