

**Town of Caledonia
Regular Monthly Meeting
November 4, 2021**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held November 4, 2021, at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilman	Todd Bickford
	Councilwoman	Pamela Rychlicki
	Councilman	John Pike II
	Councilman	Quentin Clark

OTHERS: Highway Superintendent Mark Schroeder

ATTORNEY: Dwight Kanyuck

ATTENDEES FROM SIGN IN SHEET: Jim Dutton, Michael Lubitow, Kevin Keenan

RESOLUTION 124-2021

APPROVAL OF MINUTES

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was
ADOPTED- Aye- Pangrazio, Rychlicki, Bickford, Clark, Pike Nay- 0 Absent- 0
RESOLVED, that the minutes of October 14, 2021, be approved as presented.

OPEN FORUM

JIM DUTTON & MICHAEL LUBITOW – CALEDONIA FIRE DEPARTMENT

Jim Dutton & Michael Lubitow from the Caledonia Fire Department presented to the Board a plan to begin as an EMS First Response Unit. They are in the process of applying for their EMS agency number. Their primary goal is to fill the gap in the time it takes for our current EMS agency to respond to emergency calls. They would not be the primary transportation agency but would arrive on scene of emergencies in the district, often before the ambulance.

OPEN PUBLIC HEARING FOR 2022 BUDGET – 7:15 P.M.

Supervisor Pangrazio declared the Public Hearing open at 7:15 P.M. Town Clerk Seth Graham read the Notice of Hearing for the record that was published in the Livingston County News. Clerk Seth Graham stated that it was also posted on the Town website and posted on the Town Hall Board. Supervisor Pangrazio asked those in attendance and the Board Members if they had any questions on the Budget. No one present had any questions or concerns and no Board Member wanted to speak on the Budget at this time.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- Livingston County will be offering a drive through community booster shot of the Covid-19 vaccine beginning November 4th. Registration is available online or by telephone.
- Mike Churchill, a full-time motor equipment operator for the Town of Caledonia submitted his resignation letter with plans for retirement.

DEPARTMENTS & COMMITTEES

DISCUSSION – LOCAL LAW OPTING OUT OF ADULT USE CANNABIS RETAIL DISPENSERIES

Supervisor Pangrazio discussed with the Board the options the Town has to opt-in or opt-out of allowing cannabis dispensaries. Supervisor Pangrazio said that the Village has decided to opt-in and allow for retail cannabis dispensaries within the Village. The Board agreed that the Town would also opt-in, allowing for adult use cannabis retail dispensaries.

ATTORNEY DWIGHT KANYUCK

Attorney Dwight Kanyuck updated the Board that Invenergy has submitted a formal notice to transfer from the Article-10 process to the 94-c process and that their application for Horseshoe Solar has been deemed complete.

CODE ENFORCEMENT OFFICER – TOM PERKINS

Code Enforcement Officer Tom Perkins was not required at tonight's meeting and had no new report.

PLANNING BOARD – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki updated the Board that the most recent Planning Board meeting was canceled and had no new report for the Board.

TRAFFIC SAFETY – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on the most recent Traffic Safety meeting that was held.

HIGHWAY DEPARTMENT – MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on the work that the Highway Department has been working on this past month:

- The crew poured a concrete pad for the metal dumpster
- The Highway Department did road work on Cold Springs Rd.
- Prepared the trucks for the winter season
- Put up snow fences
- Hired Michael Bundschuh to replace Mike Churchill as well as Ethan Donoghue for part-time help.
- The roof at the Town Barn has been repaired.

CLOSE PUBLIC HEARING – 2022 BUDGET 7:45 P.M.

Supervisor Pangrazio asked if anyone from the public would like to speak on the Proposed Budget for 2022 or if any Board Member would like to speak. No one present had any questions or concerns. Councilwoman Rychlicki commented that Supervisor Pangrazio did a great job on the 2022 Budget. Supervisor Pangrazio closed the public hearing.

TOWN CLERK’S MONTHLY REPORT – OCTOBER 2021

Town Clerk Seth Graham submitted his monthly report for the Board to review.

SETH GRAHAM – TOWN CLERK

Town Clerk Seth Graham presented the Monthly Town Clerk’s Report to the Board for the month of October 2021.

Town of Caledonia Town Clerk's Monthly Report		October 01, 2020 - October 31, 2020
Amount paid to:	Town Supervisor -Local Shares Remitted	\$2,258.12
Amount paid to:	NYS Ag. & Markets Animal Population Control Fund	\$44.00
Amount paid to:	NYS Environmental Conservation	\$1,472.68
Amount paid to:	State Health Dept. For Marriage Licenses	\$0.00
Total State, County & Local Revenues:		\$3,774.80
Total Non-Local Revenues:		\$1,516.68

RESOLUTION 125-2021

APPROVAL OF TOWN CLERK’S MONTHLY REPORT

On motion of Councilman Pike seconded by Councilman Clark the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Bickford, Clark, Pike Nay- 0 Absent- 0
RESOLVED, that the Town Clerk’s monthly report is approved as presented.

OLD BUSINESS

Supervisor Pangrazio had no old business to discuss with the Board.

NEW BUSINESS

RESOLUTION 126-2021

CORRECTION ON PRELIMINARY BUDGET

On motion of Councilman Bickford seconded by Councilman Pike the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Bickford, Clark, Pike Nay- 0 Absent- 0
RESOLVED, that the Board acknowledges a typographical error on budget line A6326- Website Development has been corrected.

RESOLUTION 127-2021

ADOPTION OF 2022 BUDGET

On motion of Councilman Bickford seconded by Councilman Clark the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Bickford, Clark, Pike Nay- 0 Absent- 0
RESOLVED, that the Preliminary Budget be adopted as the annual budget and; BE IT FURTHER RESOLVED, that the Town Clerk shall prepare and certify in triplicate, copies of said Annual Budget, as adopted by this Board, and deliver one copy to the Supervisor to be presented by him to the Board of Supervisors of the County. A copy of the Adopted Budget shall be attached to the permanent record in the minute books.

RESOLUTION 128-2021

AUTHORIZATOIN TO SIGN INTERMUNICIPAL AGREEMENT EXTENSION WITH LIVINGSTON COUNTY FOR TOOLS, MACHINERY, EQUIPMENT AND SERVICE SHARING

On motion of Councilman Bickford seconded by Councilman Pike the following resolution was

ADOPTED- Aye- Pangrazio, Rychlicki, Bickford, Clark, Pike Nay- 0 Absent- 0

RESOLVED, that Supervisor Pangrazio is authorized to sign the Contract Extension for the Municipal Agreement with Livingston County for the use of County owned machinery, tools, equipment and service sharing for an additional year effective January 1, 2022 with a termination date on December 31, 2022.

REVIEW OF SUPERVISORS REPORT

All Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

RESOLUTION 129-2021

PAYMENT OF BILLS

On motion of Councilman Clark seconded by Councilwoman Rychlicki the following resolution was

ADOPTED- Aye- Pangrazio, Rychlicki, Bickford, Clark, Pike Nay- 0 Absent- 0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher # 319-344	\$ 7,760.70
GENERAL FUND B – Voucher # 336, 338, 339, 343	\$ 2,866.88
HIGHWAY FUND DB – Voucher # 139-148	\$ 13,985.24
GRAND TOTALS	\$ 24,612.82

Motion to adjourn was made by Councilman Pike seconded by Councilman Clark and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk