

**Regular Monthly Meeting  
Caledonia Town Board  
September 14, 2023**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held on September 14, 2023, at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<b><u>PRESENT:</u></b>	Supervisor	Daniel Pangrazio
	Councilman	Todd Bickford
	Councilwoman	Pam Rychlicki
	Councilman	Quentin Clark
	Councilman	Kevin Keenan
	Town Clerk	Seth Graham

**OTHERS:** Code Enforcement Officer Tom Perkins, Highway Superintendent Ron Beach

**ATTENDEES FROM SIGN-IN SHEET:** Jacob Dunaway, Shawn Adams

**RESOLUTION 105-2023**

**AUGUST 10, 2023 MINUTES**

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the resolution was ADOPTED – Aye – Pangrazio, Clark, Rychlicki, Bickford, Keenan    Nay – 0    Absent – 0  
RESOLVED, that the minutes of August 10, 2023 be approved.

**OPEN FORUM**

**CLAYTON HOMES – SHAWN ADAMS**

Shawn Adams of Clayton Homes introduced himself to the Board. Clayton Homes, a retailer of manufactured homes, currently has a sales center on Caledonia Avon Rd. Supervisor Pangrazio stated that because they are a Plan Unit Development (PUD), they would require Planning Board approval for many projects. Shawn stated that they have plans to make their sales center more ADA compliant.

**JACOB DUNAWAY – 2511 LEROY-CALEDONIA RD**

Jacob Dunaway asked the Board for an update on any progress regarding zoning changes in regards to the number of dogs allowable in the Town of Caledonia. Supervisor Pangrazio stated that Attorney Skivington was slated to attend tonight’s meeting to give an update, however, was unable to attend but is working to give Mr. Dunaway an update. Jacob Dunaway stated he will return next month for an update.

**7:15 P.M. – OPEN PUBLIC HEARING LOCAL LAW No. 4 FOR 2023 – TAX CAP OVERRIDE**

Supervisor Pangrazio declared the Public Hearing open at 7:15 P.M. for Proposed Local Law No. 4 for 2023 and asked Town Clerk Seth Graham to read the Notice of Hearing for the record. Town Clerk Seth Graham read the Notice of Hearing. Supervisor Pangrazio asked if anyone would like to speak at this time. No one from the Board or public had any comments at this time.

### **SUPERVISOR PANGRAZIO – DISCUSSION ON TAX CAP OVERRIDE**

Supervisor Pangrazio gave a brief overview of the Local Law. Due to uncontrollable costs and other hurdles, especially with insurance, fuel, and health care rates on the rise, Supervisor Pangrazio and the Board felt that it was in the best interest of the Town to pass this Local Law. This Local Law is to override the limit on the amount of real property taxes that may be levied by the Town of Caledonia, County of Livingston, pursuant to General Municipal Law §3-c, and to allow the Town of Caledonia, County of Livingston, to adopt a Town Budget for the fiscal year 2024 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

### **ANNOUNCEMENTS/COMMUNICATIONS**

Supervisor Pangrazio discussed the following communications with the Board:

- A thank you note from the Caledonia Senior Citizens Club
- Joan Crunden’s Resignation Letter from the Caledonia Town Planning Board
- Livingston County Planning Board Agenda for September 14, 2023.
- An email from a resident of the town regarding water.
- New Hourly Rate for Two Highway Employees

### **DEPARTMENTS/COMMITTEES**

#### **ATTORNEY – NO REPORT**

There was no attorney present at tonight’s meeting.

#### **CODE ENFORCEMENT OFFICER – TOM PERKINS**

Code Enforcement Officer Tom Perkins updated the Board on the following items:

- Dimension Solar’s project is moving along.
- Hatchery Solar sent a letter of intent to the Town. Will go to the Planning Board in October.

#### **PLANNING BOARD – PAM RYCHLICKI**

Councilwoman Rychlicki updated the Board that there was no Planning Board meeting.

#### **BUILDINGS/GROUNDS – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio had no new report for Buildings/Grounds.

#### **HIGHWAY DEPARTMENT – RON BEACH**

Highway Superintendent Ron Beach updated the Board on the following activities that the Highway Department has been working on this month:

- The soccer field at the new town park is coming along.
- York will be donating some bleachers to us for the new town park.
- The mower is up and running again.
- The new town sign is expected to be delivered this week.
- The crew has been busy doing road work.

**TOWN CLERK’S AUGUST 2023 REPORT – TOWN CLERK SETH GRAHAM**

		<b>Total Local Shares Remitted:</b>	<b>\$3,059.82</b>	
Amount paid to:	NYS Ag. & Markets Animal Population Control Fund .....		24.00	
Amount paid to:	NYS Environmental Conservation .....		2,406.68	
Amount paid to:	State Health Dept. For Marriage Licenses .....		67.50	
<b>Total State, County &amp; Local Revenues:</b>		<b>\$5,558.00</b>	<b>Total Non-Local Revenues:</b>	<b>\$2,498.18</b>

**RESOLUTION 106-2023**

**AUGUST 2023 TOWN CLERK’S REPORT**

On motion of Councilwoman Rychlicki seconded by Councilman Clark the resolution was ADOPTED – Aye – Pangrazio, Clark, Rychlicki, Bickford, Keenan   Nay – 0   Absent – 0  
RESOLVED, that clerk’s report for the month of August be accepted as presented.

**OLD BUSINESS**

**7:45 P.M. – CLOSE PUBLIC HEARING – LOCAL LAW No. 4 FOR 2023**

Supervisor Pangrazio asked if the Board and Public had any comments or questions on the Proposed Local Law to override the Tax Cap for the budget fiscal year 2024. No one had any questions or concerns, so Supervisor Pangrazio closed the Public Hearing on Local Law No. 4 for 2023.

**BUDGET DISCUSSION – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio updated the Board on the budget process. State Retirement is up for next year, but the biggest challenges this year are the health insurance and fuel costs, as well as the cost of equipment. Supervisor Pangrazio stated he is making the necessary cuts where he can in the budget.

**NEW BUSINESS**

**RESOLUTION 107-2023**

**ACCEPTING JOAN CRUNDEN’S RESIGNATION LETTER**

On motion of Councilman Keenan seconded by Councilman Bickford the resolution was ADOPTED – Aye – Pangrazio, Clark, Rychlicki, Bickford, Keenan   Nay – 0   Absent – 0  
RESOLVED, that the Board has accepted Joan Crunden’s resignation from the Town Planning Board.

**RESOLUTION 108-2023**

**ADOPTION OF LOCAL LAW No. 4 FOR 2023 – TAX CAP OVERRIDE**

On motion of Councilwoman Rychlicki seconded by Councilman Clark the resolution was ADOPTED – Aye – Pangrazio, Clark, Rychlicki, Bickford, Keenan   Nay – 0   Absent – 0  
RESOLVED, whereas at a meeting held on August 10, 2023, a proposed Local Law was introduced. A Local Law to override the tax levy limit established in General Municipal Law §3-c. After holding a public hearing on September 14, 2023, as required by Town Law, and having complied with the requirement of notice and publication to consider such Local Law, the Town Board of the Town of Caledonia did adopt such Local Law as **LOCAL LAW No. 4 FOR 2023**.

**RESOLUTION 109-2023**

**INCREASING HOURLY RATE FOR 2 HIGHWAY EMPLOEES**

On motion of Councilman Bickford seconded by Councilman Keenan the resolution was

ADOPTED – Aye – Pangrazio, Clark, Rychlicki, Bickford, Keenan   Nay – 0   Absent – 0

RESOLVED, that effective September 2023 the Board has increased pay for two highway employees to \$23.50 hourly.

**RESOLUTION 110-2023**

**BUDGET TRANSFER**

On motion of Councilman Clark seconded by Councilwoman Rychlicki the resolution was

ADOPTED – Aye – Pangrazio, Clark, Rychlicki, Bickford, Keenan   Nay – 0   Absent – 0

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budget Transfer to A1001 – Real Property Tax due to a recording error.

<b>ACCOUNT</b>	<b>DEBIT</b>	<b>CREDIT</b>
A1120 – Non Property Tax Dist By County	\$6,376.61	
A1001 – Real Property Tax		\$6,376.61

**RESOLUTION 111-2023**

**PAYMENT OF BILLS**

On motion of Councilman Keenan seconded by Councilman Bickford the resolution was

ADOPTED – Aye – Pangrazio, Clark, Rychlicki, Bickford, Keenan   Nay – 0   Absent – 0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A	\$ 9,253.63
GENERAL FUND B	\$ 113.75
HIGHWAY FUND DB	\$ 67,046.99
<b>TOTAL</b>	<b>\$ 76,414.37</b>

**7:55 P.M. – EXECUTIVE SESSION**

On motion of Councilwoman Rychlicki seconded by Councilman Clark, the Board adjourned for the purpose of discussing personnel matters.

**8:10 P.M. – ADJOURNMENT OF EXECUTIVE SESSION**

On motion of Councilman Clark seconded by Councilman Keenan, the Board reconvened into regular session. The Board, having met in Executive Session, hereby reports as follows: No action taken.

On motion to adjourn by Councilman Bickford seconded by Councilman Clark and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham  
Town Clerk