

**Regular Monthly Meeting
Caledonia Town Board
August 8, 2024**

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held August 8, 2024, at 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilman	Todd Bickford
	Councilwoman	Pam Rychlicki
	Councilman	Kevin Keenan
	Town Clerk	Seth Graham

ABSENT: Councilman Quentin Clark

ATTORNEYS: Dwight Kanyuck

OTHERS: Code Enforcement Officer Tom Perkins, Ella (intern for Knauf Shaw)

RESOLUTION 92-2024

JULY 11, 2024 MINUTES

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Keenan, Bickford Nay – 0 Absent – Clark
RESOLVED, that the minutes of July 11, 2024 be approved.

OPEN FORUM

No one requested to speak at open forum.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio discussed the following announcements/communications with the Board:

- Livingston County Veteran Services Recognizes National Purple Heart Day.
- Letter from Paul Chatfield, Senior Project Manager of MRB Group, announcing he will be semi-retiring and available on a part time or as needed basis.
- Email from Dwight Kanyuck regarding the status of the Horseshoe Solar project. It appears they have been delayed.
- The Town of Caledonia has applied for the Smart Growth Plan to redo our Comprehensive Plan. An email by Joe Gunther, Community Development Specialist, was shared with the Board.
- The Livingston County Planning Board Agenda for August 8, 2024.

DEPARTMENTS/COMMITTEES

ATTORNEY – DWIGHT KANYUCK

Attorney Kanyuck updated the Board that he is working to redo the Proposed Water District petitions and MRB is working on an engineering report for the revised plan to only include Skelly and Graney Rd.

CODE ENFORCEMENT OFFICER – TOM PERKINS

Code Enforcement Officer Tom Perkins updated the Board on the following items:

- Been in court working to get a few properties cleaned up.
- Dimension Solar still needs to complete a list of violations before Tom will issue a Certificate of Occupancy for the project.
- 5 violation issues were sent out.
- The house on Barks Rd that caught fire has been deemed a total loss. The homeowners plan to replace it with a modular home.
- Dollar General reached out informing Tom Perkins they have plans to build a Super Dollar General next to the currently existing building.

PLANNING BOARD – COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki updated the Board on the following:

- The Planning Board is concerned about campers and trailers on properties.
- Tom Perkins stated there are currently no regulations on trailers in the existing code.
- A letter was presented to the Board on behalf of Town Clerk Seth Graham by Councilwoman Rychlicki to work with Attorney Kanyuck to develop an agreement to reimburse the Town for expenses incurred by the Town for various projects by applicants. Seth would handle billing the applicants and will work with Attorney Kanyuck to develop an agreement between the Town and the Applicant to pay reimbursement costs for engineering, attorney, mailing, etc...

BUILDINGS/GROUNDS

Supervisor Pangrazio had no new report on Buildings/Grounds.

HIGHWAY DEPARTMENT – SUPERVISOR PANGRAZIO

In Highway Superintendent Ron Beach's absence, Supervisor Pangrazio updated the Board on the following items:

- The new sign for "Beach Park" has been installed. The dedication is scheduled for Saturday, September 14th at 1:00 P.M.
- Recent hire Alan Galton has resigned. Damon Linzy has accepted the full-time MEO position and will begin classes for obtaining his CDL.
- Storm pick-up is complete between trees and wash outs.
- Changed a crossover pipe on McCorkindale Rd.
- Blacktopped crossovers on Sand Hill and McCorkindale.
- Installed a pipe in ditch of Pat McCabe's house on McIntyre Rd.
- Cut shoulders on River Rd for the County.
- Hauled gravel for Gregson-Clark.
- Installed sidewalks at the school.
- Zolandz mulched all the brush up.
- Future projects include milling for the County in York.
- DeNoon Road will be shut down near the Railroad Tracks on August 19-22 to change 2 pipes.

SETH GRAHAM – TOWN CLERK’S REPORT – JULY 2024

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>
A1255	Conservation	Conservation	6	12.42
	Marriage Lic.	MARRIAGE LICENSE FEE	3	52.50
	MISCELLANEOUS	Marriage Certificate	1	10.00
			Sub-Total:	\$74.92
A1603	MISCELLANEOUS CASH	Death Certificates	8	80.00
			Sub-Total:	\$80.00
A2130	MISCELLANEOUS CASH	Landfill - \$10.00	262	2,620.00
			Sub-Total:	\$2,620.00
A2544	Dog Licensing	Exempt Dogs	2	0.00
		Female, Spayed	12	72.00
		Male, Neutered	11	66.00
		Male, Unneutered	4	48.00
	Late Fee	Late Fee	2	10.00
			Sub-Total:	\$196.00
B2110	Final Site Plan	Final Site Plan Review	1	400.00
	PLANNING/ZONING	Building Permits	8	424.00
			Sub-Total:	\$824.00
			Total Local Shares Remitted:	\$3,794.92
Amount paid to:	NYS Ag. & Markets Animal Population Control Fund			35.00
Amount paid to:	NYS Environmental Conservation			212.58
Amount paid to:	State Health Dept. For Marriage Licenses			67.50
Total State, County & Local Revenues:		\$4,110.00	Total Non-Local Revenues:	
			\$315.08	

RESOLUTION 93-2024

JULY 2024 CLERK’S REPORT

On motion of Councilman Keenan seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Keenan, Bickford Nay – 0 Absent – Clark
 RESOLVED, that the July 2024 Clerk’s Report be approved as presented.

DISCUSSION – DOOR REPAIR QUOTE – TOWN CLERK SETH GRAHAM

Town Clerk Seth Graham updated the Board that he received a quote from Rochester Colonial to repair the front door of the Town Hall. The repair would include removing two existing two butt hinges and dispose of them, cut back the existing wood trim to expose the frame for the mounting of a new hinge system, remove the existing keyed cylinder and dispose, adjust the existing door strike for a positive latching and adjust the door closer for proper closing to the door strike. This will include (20) new front door keys. The cost of the job is quoted at \$1,985.00.

RESOLUTION 94-2024

ACCEPTING QUOTE TO REPAIR DOOR

On motion of Councilwoman Rychlicki seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Keenan, Bickford Nay – 0 Absent – Clark
 RESOLVED, that the Town is authorized to spend \$1,985.00 to fix the front door at the Town Hall.

OLD BUSINESS

DISCUSSION – 2025 PROPERTY TAX CAP – SUPERVISOR PANGRAZIO

The fiscal challenges and probability of substantial losses in Revenue have made it very difficult for the Town with insurance increases projected around 8% or more, and healthcare potentially around 25% increase from the prior year. Supervisor Pangrazio stated that he is working diligently to keep increases at a minimum. As a precautionary measure, he would like to pass the Tax Cap Override due to challenges of the upcoming budget.

DISCUSSION – CAPITAL EQUIPMENT

Supervisor Pangrazio stated he will be meeting with Highway Superintendent Ron Beach to see what equipment is ready to be replaced within the next few years.

DISCUSSION – NYS HUNTING & FISHING DECALS – TOWN CLERK SETH GRAHAM

Town Clerk Seth Graham updated the Board that we are transitioned to the new 8.5x11 copy paper licenses per NYS changes. He stated that the residents have not been too impressed with the State’s new change. Seth Graham also stated the State is looking to implement a \$1 surcharge that would do directly to the municipality to cover our costs for printer, toner, and paper.

NEW BUSINESS

INTRODUCE LOCAL LAW #3 FOR 2024 - TAX CAP OVERRIDE FOR 2025 BUDGET

Supervisor Pangrazio introduced proposed Local Law No. 3 for 2024. It is the intent of this Local Law to override the limit on the amount of real property taxes that may be levied by the Town of Caledonia, County of Livingston pursuant to General Municipal Law §3-c, and to allow the Town of Caledonia, County of Livingston to adopt a Town Budget for the fiscal year 2025 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

RESOLUTION 95-2024

SET PUBLIC HEARING FOR SEPTEMBER 12, 2024

On motion of Councilman Keenan seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Keenan, Bickford Nay – 0 Absent – Clark

RESOLVED, that after introduction at our August 8, 2024 Town Board meeting, the Town of Caledonia is considering proposed LOCAL LAW No. 3 for 2024 to override the limit on the amount of real property taxes that may be levied by the Town of Caledonia, County of Livingston pursuant to General Municipal Law §3-c, and to allow the Town of Caledonia, County of Livingston to adopt a Town Budget for the fiscal year 2025 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c. THEREFORE, pursuant to statute the Town Board will hold a public hearing on said LOCAL LAW at 7:15 P.M. on Thursday, September 12, 2024 at the Caledonia Town Hall, 3109 Main Street, Caledonia, Livingston County New York, at which time and place all persons interested will be heard. A copy of the proposed Local Law is on file for public review at the Town Office of the Town of Caledonia during normal business hours.

RESOLUTION 96-2024

BUDGET TRANSFERS

On motion of Councilwoman Rychlicki seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Keenan, Bickford Nay – 0 Absent – Clark
 RESOLVED, that the following Budget Transfers are to be made:

GENERAL FUND -TOWN WIDE				
		<u>Budget Line Transfer</u>		
<i>Transfer From:</i>	AA.0688.000	Other Liabilites (ARPA)	\$	14,409.00
	AA.1620.400	Building, Contr Expend	\$	35.00
			<u>\$</u>	<u>14,444.00</u>
<i>Transfer To:</i>	AA.1440.400	Engineer, Contr Expend	\$	782.00
	AA.7140.200	Playground & Recreation, Contr Expend	\$	12,868.00
	AA.7510.400	Historian, Contr Expend	\$	35.00
	AA.9901.900	Transfers, Other Funds	\$	759.00
			<u>\$</u>	<u>14,444.00</u>
		<u>\$</u>	<u>-</u>	

RESOLUTION 97-2024

BUDGET AMENDMENTS

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Keenan, Bickford Nay – 0 Absent – Clark
 RESOLVED, that the following Budget Amendments are to be made:

GENERAL FUND - OUTSIDE VILLAGE				
		<u>Budget Amendment</u>		
<i>Transfer From:</i>	BB.5031.000	InterFund Transfer	\$	759.00
			<u>\$</u>	<u>759.00</u>
<i>Transfer To:</i>	BB.7310.401	Youth Programs, Contr Expend	\$	759.00

7:40 P.M. – EXECUTIVE SESSION

On motion of Councilwoman Rychlicki seconded by Councilman Keenan the Board adjourned for the purpose of discussing an attorney-client privilege litigation issue.

7:48 P.M. – ADJOURNMENT OF EXECUTIVE SESSION

On motion of Councilwoman Rychlicki seconded by Councilman Bickford, the Board reconvened into regular session. The Board, having met in Executive Session, hereby reports as follows: No action taken.

RESOLUTION 98-2024

PAYMENT OF BILLS

On motion of Councilman Bickford seconded by Councilman Keenan the following resolution was

ADOPTED – Aye – Pangrazio, Rychlicki, Keenan, Bickford Nay – 0 Absent – Clark

RESOLVED, that the bills be paid in the following amounts:

GENERAL A FUND	\$9,489.16
GENERAL B FUND	\$12,669.78
HIGHWAY DB FUND	\$10,684.26
TOTAL:	\$32,840.20

On motion to adjourn by Councilman Keenan seconded by Councilwoman Rychlicki and carried by all, the Board Meeting was adjourned.

Respectfully Submitted,

Seth Graham
Town Clerk